### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 Champaign, Illinois

COMPREHENSIVE ANNUAL FINANCIAL REPORT JUNE 30, 2003

	PAGE
INDEPENDENT AUDITOR'S REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	3
FINANCIAL SECTION	7
Statement of Net Assets	8
Statement of Revenues, Expenses, and Changes in Net Assets Statement of Cash Flows	10
Summary of Significant Accounting Policies	13
Notes to Financial Statements	17
SUPPLEMENTAL INFORMATION	24
Combined Balance Sheet – All Fund Types and Account Groups  Combined Statement of Revenue, Expenditures, and Changes in Fund	25
Balances – All Governmental Fund Types	27
Balances – Budget and Actual – All Budgeted Governmental Fund Types  Combined Statement of Revenue, Expenditures, and Changes in Fund  Balances – Budget and Actual – Proprietary Fund Types and Similar	28
Trust Funds	29
Trust Funds	30

SUPPLEMENTAL INFORMATION (CONTINUED)	
Combining Balance Sheet – General Funds	31
Combining Statement of Revenue, Expenditures, and Changes in Fund	
Balances – General Funds	32
Combining Balance Sheet – Special Revenue Funds	33
Combining Statement of Revenue, Expenditures, and Changes in Fund	
Balances – Special Revenue Funds	34
Combining Balance Sheet – Proprietary Funds	35
Combining Statement of Revenue, Expenses, and Changes in Retained	
Earnings – Proprietary Funds	36
Combining Statement of Cash Flows – Proprietary Funds.	37
Balance Sheet – All Funds and Account Groups	38
Statement of Revenue, Expenditures, and Changes in Fund Balances –	4.0
All Funds	40
Schedule of Assessed Values, Tax Rates, Extensions, and Collections.	41
Schedule of Legal Debt Margin	43
Uniform Financial Statement No. 1	44
Uniform Financial Statement No. 2.	43
Uniform Financial Statement No. 3 – Operating Funds	40
Uniform Financial Statement No. 4 – Restricted Purposes Fund	47
Certificate of Chargeback	50
ILLINOIS COMMUNITY COLLEGE BOARD STATE GRANTS	
FINANCIAL COMPLIANCE SECTION	51
ATDITIONIC DEPONE ON COLON VINCENTAL COLON VIN	
AUDITOR'S REPORT ON COMPLIANCE WITH STATE REQUIREMENTS	
FOR ADVANCED TECHNOLOGY EQUIPMENT, DEFERRED	
MAINTENANCE, WORKFORCE DEVELOPMENT, P-16 INITIATIVE,	
SPECIAL INITIATIVE, AND ADULT EDUCATION AND FAMILY	
LITERACY GRANT PROGRAMS	52.

	PAGE
SUPPLEMENTAL INFORMATION (CONTINUED)	
Advanced Technology Equipment Grant Programs - Combined	<i>~</i> 4
Balance Sheet	54
Advanced Technology Equipment Grant Programs – Combining Statement of Revenues, Expenditures, and Changes in Fund Balance	55
Deferred Maintenance Grant Program - Operations and Maintenance -	
Restricted Fund - Balance Sheet	56
Deferred Maintenance Grant Program - Operations and Maintenance	
Restricted Fund - Statement of Revenues, Expenditures, and	
Changes in Fund Balance	57
Workforce Development Grant Program (Business and Industry	
Services, Education to Careers, Welfare to Work, and Current	<b>-</b> -0
Workforce Training) – Combined Balance Sheet	58
Workforce Development Grant Program - Combining Statement of Revenues,	<b>7</b> 0
Expenditures, and Changes in Fund Dalance	59
P-16 Initiative Grant Program - Balance Sheet	60
P-16 Initiative Grant Program - Statement of Revenues,	<i>C</i> 1
Expenditures, and Changes in Fund Balance – Actual	61
Special initiative Grant Program - Balance Sneet	62
Special Initiative Grant Program - Statement of Revenues, Expenditures, and	62
Changes in Fund Balance - Actual	03
Adult Education and Family Literacy Grant Programs - Combined	6 Â
Balance Sheet  Adult Education and Family Literacy Grant Programs - Combining	04
Statement of Dayonyas, Expanditures, and Changes in Fund Dalance	65
Statement of Revenues, Expenditures, and Changes in Fund Balance	03
Workforce Development, P-16 Initiative, Special Initiative, and	
Adult Education and Family Literacy Grant Programs Summary	
of Significant Accounting Policies	66
Advanced Technology Equipment, Deferred Maintenance	00
Workforce Development, P-16 Initiative, Special Initiative, and	
Adult Education and Family Literacy Grant Programs Note to Financial Statement	ents 67
Addit Education and Family Efferacy Grant Programs Note to Phancial Statement	511tS 0 /

	PAGE
SUPPLEMENTAL INFORMATION (CONTINUED)	
SUPPLEMENTAL ICCB COMPLIANCE SCHEDULE	68
Supplemental ICCB Compliance Statement Workforce Development (Business/Industry) Grant	69
INDEPENDENT AUDITOR'S REPORT ON ENROLLMENT DATA AND OTHER BASES UPON WHICH CLAIMS ARE FILED	70
Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed Reconciliation of Total Reimbursable Semester Credit Hours Background Information on State Grant Activity	72
ANNUAL FEDERAL FINANCIAL COMPLIANCE SECTION	75
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	76
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133	78
Schedule of Expenditures of Federal Awards	80
Notes to Schedule of Expenditures of Federal Awards	81
Schedule of Findings and Questioned Costs  Schedule of Prior Audit Findings	

### **Independent Auditor's Report**

Board of Trustees Parkland College Community College District #505 Champaign, Illinois

We have audited the accompanying basic financial statements of Parkland College Community College District #505 and its discretely presented component unit as of June 30, 2003 and for the year ended, as listed in the table of contents. These basic financial statements are the responsibility of Parkland College Community College District #505's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Parkland College Community College District #505 and of its discretely presented component unit as of June 30, 2003, and the results of its operations and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 12 to the financial statements, the College has implemented a new financial reporting model as required by the provisions of GASB 35, Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities.

In accordance with Government Auditing Standards, we have also issued our report dated August 22, 2003, on our consideration of Parkland College Community College District #505's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of Parkland College Community College District #505. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. Such information may also contain certain summarized prior year information which has been derived from the College's June 30, 2002 financial statements and in our report dated August 23, 2002, we expressed an unqualified opinion on such information.

The Management's Discussion and Analysis (MD&A) on Pages 3 through 6 is not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and express no opinion on it.

Clifton Gunderson LLP

Springfield, Illinois August 22, 2003

### Management's Discussion and Analysis

This section of Parkland Community College's (the "College" or "Parkland") Audit Report presents management's discussion and analysis of the College's financial activities, and its component unit, the Foundation, for the fiscal year ending June 30, 2003. Management has prepared the financial statements and the related footnote disclosures along with the discussion and analysis. Responsibility for the completeness and fairness of this information rests with the College.

Since this is a transition year for the new financial reporting format required the Governmental Accounting Standards Board's Statements No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* and No. 35, *Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities*, only one year of information is presented in the financial statements and this discussion. Comparative information will be presented in future years.

### **Using This Annual Report**

The new financial statement implemented this year focuses on the College as a whole. The College's basic financial statements are designed to emulate corporate presentation models whereby all College activities are consolidated into one total. These new financial statements are in response to new Governmental Accounting Standards Board Statements (GASB 34 & 35) that became effective this fiscal year for the College. The focus of the Statement of Net Assets is designed to be similar to bottom line results for the College. This statement, for the first time, combines and consolidates current financial resources with capital assets. The Statements of Revenues, Expenses, and Changes in Net Assets focus on the costs of the College's activities which are mainly supported by property taxes, State revenues, and tuition. This approach is intended to summarize and simplify the user's analysis of cost of various College services to students and the public. In addition, GASB Statement 39 requires the financial statement presentation to include the Parkland College Foundation (the Foundation), which is defined as a component unit.

The Management Discussion and Analysis contains financial activity of Parkland College and its component unit, the Foundation. The Foundation has separately issued financial statements. These statements should be used for detailed information on the Foundation's financial activity for the year ending June 30, 2003.

### **Primary Institution Financial Highlights**

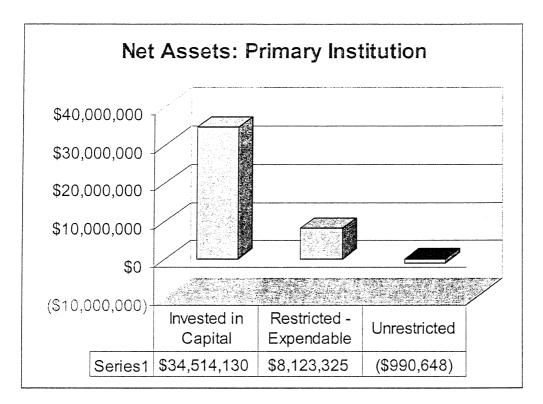
### The Statement of Net Assets

The statement of Net Assets presents the financial position of the College at the end of the fiscal year and includes all assets and liabilities of the College. The difference between total assets and total liabilities, net assets, is an indicator of the current financial condition of the College. Assets and liabilities are generally measured using current values. Fixed assets, which represent 85.4% of net assets, are stated at historical cost less an allowance for depreciation.

Net assets are divided into three major categories. The first category, invested in capital assets, net of debt, provides the College's equity in property, plant, and equipment owned by the College. The next asset category is restricted net assets, which are available for expenditure by the College but must be spent for purposes as determined by external entities that have placed time or purpose

restrictions on the use of the assets. The final category is unrestricted net assets. These assets are available for use by the College for any legal purpose.

Graphically displayed, the net assets by category for the fiscal year ended June 30, 2003 is shown below:



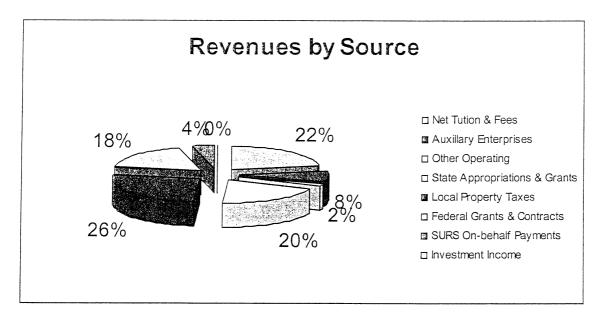
Material assets consist of cash and cash equivalents, property taxes and other accounts receivable, and fixed assets. Material liabilities include accounts payable, accrued payroll, deferred tuition revenue; retirement obligations, capital leases, and accrued compensated absences.

The Foundation's net assets at June 30, 2003 were \$3,337,295. The Foundation had total assets of \$4,388,685 and total liabilities of \$1,051,390.

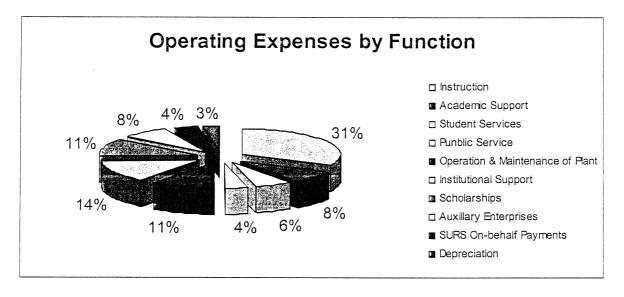
### The Statement of Revenues, Expenses, and Changes in Net Assets

The Statement of Revenues, Expenses, and Changes in Net Assets present the operating results of the College, and the non-operating revenues and expenses. Annual State appropriations and local property taxes, while budgeted for operations, are considered non-operating revenues according to Generally Accepted Accounting Principles (GAAP). The Supplemental Information following the Financial Statements illustrates actual performance relative to the initial budget. The large variances in the General Funds is due in large part to SURS payments made on-behalf of Parkland's employees by the State, and the unexpected increase in health care.

The following is a graphic illustration of the revenues by source (both operating and non-operating), which were used to fund the College's activities for the year ended June 30, 2003:



The following is a graphic illustration of the primary unit's operating expenses by function:



Total revenues (operating and non-operating) for the College for the year were \$58,645,413 and total expenses were \$61,501,168. This resulted in a decrease in net assets of \$2,855,755. This deficit was due in large part to the dramatic increase in health care costs for the year, and the GASB requirement to incur a depreciation expense of \$1,764,144 for the year.

### The Statement of Cash Flows

Another way to assess the financial health of an institution is to look at the Statement of Cash Flows. Its primary purpose is to provide relevant information about the cash receipts and cash disbursements of an entity during a period. The statement also helps users assess the College's ability to generate net cash flows, its ability to meet obligations as they come due, and its need for external financing. The College's Statement of Cash Flows is the final statement in the audited financial report.

### Capital Assets and Debt Administration

### Capital/Fixed Assets

At June 30, 2003, Parkland College had \$35,560,617 invested in fixed assets, net of accumulated depreciation. Depreciation charges totaled \$1,764,144 for the current fiscal year. Details of these assets are shown below.

### Schedule of Fixed Assets, Net, Fiscal Year End

Land	\$ 721,745
Land Improvements & Infrastructure	1,541,175
Buildings	50,422,000
Equipment	3,434,628
Projects in Progress	548,038
Less Accumulated Depreciation	(21,106,969)
Total	\$35,560,617

### Debt

At June 30, 2003, Parkland College had \$1,046,487 in capital lease obligations. The College is leasing computer hardware, software, a visual information system, and reprographics equipment under capital leases which expire from June, 2005 through October, 2007. The College also has an early retirement incentive plan obligation of \$4,762,089. This incentive plan is available for all employees that meet the prescribed criteria. Specific information regarding the plan can be found in the footnotes following the Financial Statements. Parkland College does not have any other outstanding debt, including bonds, at fiscal year end.

The College has negative balance in Unrestricted Net Assets at year end of \$990,648. This is due primarily to the GASB 34-35 requirement to record a long term liability of \$3,366,268 for retirement obligation.

### **Economic Factors That Will Effect the Future**

For fiscal year 2004, the Parkland College Board of Trustees has authorized a fee increase of \$5 - \$15 per credit hour depending on a student's residency status. This equates to a reasonable increase in tuition and fee revenues assuming the residency mix stays constant for the upcoming fiscal year. The College also expects a modest increase in both local property tax revenue and State appropriations for the Operating Funds.

Parkland College continues to face the financial consequences of rising health care costs. Parkland College changed third party administrators of its self-funded health insurance plan in order to qualify for discounts at a widely used local health provider. The administration plans to monitor this situation in an attempt to keep health insurance related benefit costs under control.

The Parkland Foundation will continue to raise money for the College's needs as described in its mission statement. This will include raising funds for scholarships and future capital projects.

Other than the above, the College is not aware of any currently known facts, decisions, or conditions that are expected to have significant effect on the financial position or results of operations during the new fiscal year.

FINANCIAL SECTION

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STATEMENT OF NET ASSETS June 30, 2003

### **ASSETS**

		Component <u>Unit</u> Parkland
	<u>Parkland</u>	<b>Foundation</b>
CURRENT ASSETS		
Cash and cash equivalents Pledges receivable	\$ 9,158,692	\$ 1,307,530 750,949
Property taxes receivable, net Other accounts receivable, net	9,101,146 4,994,547	- -
Due from Parkland Foundation Inventories	1,030,000 509,117	-
Other	 177,351	
Total current assets	 24,970,853	2,058,479
NONCURRENT ASSETS		
Investments held for endowments and long-term purposes	-	767,907
Pledges receivable Other assets	<del>-</del>	1,539,881 17,500
Capital assets, net	 35,560,617	4,918
Total noncurrent assets	 35,560,617	2,330,206

**TOTAL ASSETS** \$ 60,531,470 \$ 4,388,685

### LIABILITIES

		Component Unit
	<u>Parkland</u>	Parkland Foundation
CURRENT LIABILITIES		
Accounts payable	\$ 619,472	\$ -
Due to Parkland College	-	1,030,000
Current portion of annuity payable Accrued liabilities	1 562 259	2,435
Due to student groups	1,563,258 275,366	-
Deferred revenues	9,623,142	-
Retirement obligation	1,395,821	_
Capital lease obligations	267,434	_
Total current liabilities	13,744,493	1,032,435
NONCURRENT LIABILITIES		
Retirement obligation	3,366,268	_
Capital lease obligation	779,053	_
Accrued compensated absences	994,849	-
Annuity payable		18,955
Total noncurrent liabilities	5,140,170	18,955
Total liabilities	18,884,663	1,051,390
NET ASSETS (DEFICIT)		
Invested in capital assets, net of related debt	34,514,130	
Restricted for:	, ,	
Expendable:	7.500.250	
Trust Capital projects	7,599,358	-
Grants and scholarships	(50,153) 255,446	2,473,288
Other	318,674	2,473,200
Nonexpendable:	2 10,0 / 1	
Endowment	-	1,594,818
Unrestricted	(990,648)	(730,811)
TOTAL NET ASSETS	\$ 41,646,807	\$ 3,337,295

These financial statements should be read only in connection with the accompanying summary of significant accounting policies and notes to financial statements.

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

Year Ended June 30, 2003

		Component <u>Unit</u>
	<u>Parkland</u>	Parkland Foundation
REVENUES		
Operating revenues:		
Student tuition and fees, net of scholarship		•
allowance of \$2,793,979	\$ 12,997,677	\$ -
Auxiliary enterprises revenues	4,605,941	2 00 4 22 5
Other operating revenues	897,520	2,094,335
Total operating revenues	18,501,138	2,094,335
EXPENSES		
Operating expenses:		
Instruction	19,663,597	_
Academic support	4,877,160	-
Student services	3,896,566	-
Public service	2,157,459	-
Operation and maintenance of plant	6,514,479	-
Institutional support	8,436,151	-
Scholarships	6,925,556	-
Auxiliary expenses	4,955,051	-
On-behalf payments	2,311,005	-
Program and supporting services	-	605,095
Depreciation	1,764,144	4,772
Total operating expenses	61,501,168	609,867
Operating income (loss)	(43,000,030)	1,484,468
NONOPERATING REVENUES (EXPENSES)		
State grants and contracts	11,439,922	_
Local property tax revenues	15,485,263	_
Federal grants and contracts	10,832,671	_
On-behalf payments	2,311,005	_
Investment income earned	131,787	17,468
Interest expense	(56,373)	
Total nonoperating revenues	40,144,275	17,468
INCREASE (DECREASE) IN NET ASSETS	(2,855,755)	1,501,936
NET ASSETS, BEGINNING OF YEAR, AS RESTATED	44,502,562	1,835,359
NET ASSETS, END OF YEAR	\$ 41,646,807	\$ 3,337,295

These financial statements should be read only in connection with the accompanying summary of significant accounting policies and notes to financial statements.

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STATEMENT OF CASH FLOWS Year Ended June 30, 2003

	<u>Parkland</u>	Component <u>Unit</u> Parkland <u>Foundation</u>
CASH FLOWS FROM OPERATING ACTIVITIES  Student tuition and fees Payments to suppliers Payments to employees and benefits paid Payments for financial aid and scholarships Auxiliary enterprise charges Gifts and contributions Program and support services Other receipts (payments)	\$ 13,644,190 (16,732,939) (35,789,067) (6,925,556) 4,605,941	\$ - - - 786,034 (605,095)
Net cash provided by (used in) operating activities	3 (39,907,301)	180,939
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVI Local property taxes State grants and contracts Federal grants and contracts Other receipts (payments)	TIES  15,017,982  9,436,721  10,687,254  2,084,923	- - -
Net cash provided by noncapital financing activities	37,226,880	
CASH FLOWS FROM CAPITAL AND RELATED FINANCIA ACTIVITIES  Purchase of capital assets Principal paid on capital lease obligations Interest paid on bonds payable/capital debt Proceeds from notes payable Disbursements on notes payable	(1,039,794) (59,238) (56,373) (1,030,000)	1,030,000
Net cash provided by (used in) capital and related financing activities	(2,185,405)	1,030,000
CASH FLOWS FROM INVESTING ACTIVITIES Purchase of investments Proceeds from the sale and maturities of investments Interest on investments	1,500,000 131,787	(366,415) 258,405 22,251
Net cash provided by (used in) investing activities	1,631,787	(85,759)
NET INCREASE (DECREASE) IN CASH	(3,234,039)	1,125,180
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR  CASH AND CASH EQUIVALENTS, END OF YEAR	12,392,731 \$ 9,158,692	182,350 \$ 1,307,530

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STATEMENT OF CASH FLOWS Year Ended June 30, 2003

	- -	<u>Parkland</u>	Component <u>Unit</u> Parkland <u>Foundation</u>
DECONCH LATION OF OBED ATING LOSS TO			
RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES			
	\$	(43,000,030)	\$ 1,484,468
Adjustments to reconcile operating loss to net cash	Ψ	(45,000,050)	Ψ 1,404,400
used in operating activities:			
Depreciation expense		1,764,144	4,772
On-behalf payments		2,311,005	
Changes in assets and liabilities:			
Receivables		(1,130)	(1,306,064)
Inventories		(91,662)	-
Prepaid expenses		(56,517)	-
Accounts payable Accrued liabilities		(182,571)	(2.227)
Deferred revenue		(2,897) (647,643)	(2,237)
Deferred revenue		(047,043)	
Net cash provided by (used in) operating activities	\$ (	(39,907,301)	\$ 180,939
NON-CASH INVESTING, CAPITAL AND FINANCIAL			
	\$	803,860	<u>\$</u>

These financial statements should be read only in connection with the accompanying summary of significant accounting policies and notes to financial statements.

The accounting policies of Parkland College Community College District #505 conform to accounting principles generally accepted in the United States of America as applicable to colleges and universities as well as those prescribed by the Illinois Community College Board (ICCB). The College reports are based on all applicable Government Accounting Standards Board (GASB) pronouncements as well as applicable Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of Committee on Accounting Procedures issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. When applicable, certain prior year amounts have been reclassified to conform to current year presentation. The following is a summary of the more significant policies.

### FINANCIAL REPORTING ENTITY

The College is a community college governed by an elected eight-member Board of Trustees. The District includes the counties of Champaign, Coles, DeWitt, Douglas, Edgar, Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, and Vermilion. The College's mission is to provide affordable vocational, technical and academic education. As required by generally accepted accounting principles, these financial statements present the financial reporting entity of the College, which consists of the College and Parkland College Foundation, a component unit of the College. There are no other entities for which the nature and significance of their relationship with the College are such that exclusion would cause the College's financial statements to be misleading or incomplete.

In addition, based upon the above criteria, the College is not aware of any entity which would be financially accountable for the College, which would result in the College being considered a component entity.

### **BASIS OF ACCOUNTING**

For financial reporting purposes, the College is considered a special-purpose government engaged only in business-type activities. Accordingly, the College's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-agency transactions have been eliminated. Non-exchange transactions, in which the College receives value without directly giving equal value in return, includes property taxes; federal, state, and local grants; state appropriations; and other contributions. On an accrual basis, revenue from property taxes is recognized in the period for which the levy is intended to finance. Revenue from grants, state appropriations, and other contributions is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when the use is first permitted, matching requirements, in which the College must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the College on a reimbursement basis.

The College accounts for summer school tuition revenue by recognizing the revenue and related instructors' salaries in the year in which the majority of the semester occurs.

### BASIS OF ACCOUNTING (CONTINUED)

Unrestricted gifts are recorded as revenue when received. Restricted gifts are separately accounted for until they are utilized in accordance with the donor's stated purpose.

### **CASH EQUIVALENTS**

For purposes of the statement of cash flows, the College considers all highly liquid investments (including restricted assets) with an original maturity of three months or less to be cash equivalents.

### **INVESTMENTS**

Investments of the College consist of certificates of deposit with original maturities in excess of three months and are stated at fair value. Investments of the component unit consist of debt and equity securities and are stated at fair value.

### PLEDGES RECEIVABLE

Pledges receivable consist of unconditional promises to give to the Foundation for operating and restricted activities. Certain long-term pledges are discounted to present value based on expected payment schedules and current prime interest rates.

### RECEIVABLES

Accounts receivable includes uncollateralized student obligations, which generally require payment by the first day of class. Accounts receivable are stated at the invoice amount.

Account balances unpaid at the middle of the term are considered delinquent. Collection costs may be applied to account balances still outstanding thirty days following the end of the semester. Payments of accounts receivable are applied to the specific invoices identified on the students remittance advise or, if unspecified, to the earliest unpaid invoices.

### **RECEIVABLES** (CONTINUED)

The carrying amount of accounts receivable is reduced by a valuation allowance that reflects management's best estimate of amounts that will not be collected. The allowance for doubtful accounts is based on management's assessment of the collectibility of specific student accounts and the aging of the accounts receivable. If the actual defaults are higher than the historical experience, management's estimates of the recoverability of amounts due could be adversely affected. All accounts or portions thereof deemed to be uncollectible or to require an excessive collection cost are written off to the allowance for doubtful accounts.

Accounts receivable also includes outstanding balances due from federal and state funding sources and other miscellaneous items.

### INVENTORIES

Inventories are carried at the lower of cost or market, with cost determined by the "first-in, first-out" method.

### **CAPITAL ASSETS**

Capital assets include property and plant equipment. Capital assets are defined by the College as assets with an initial cost of \$2,500 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Assets are depreciated using the straight-line method over the estimated useful lives of the assets.

### **COMPENSATED ABSENCES**

Employees are allowed to accumulate unused vacation days. The College records a liability for unused vacation based on hours available at salary rates in effect at the end of the year.

### **DEFERRED REVENUE**

Deferred revenue includes amounts received which represents payment for services to be provided in future periods for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. These amounts consist primarily of property taxes, tuition charges for the summer semester, and unexpended grant funds.

### **NET ASSETS**

The College's net assets are classified as follows:

**Invested in capital assets** - This represents the College's total investment in capital assets, net of accumulated depreciation and related debt.

**Restricted net assets - expendable -** This includes resources that the College is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties. When both restricted and unrestricted resources are available for use, it is the College's policy to use restricted resources first, then unrestricted resources when they are needed.

Unrestricted net assets - This includes resources derived from student tuition and fees, state appropriations, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the College and may be used at the discretion of the governing board to meet current expenses for any purpose.

### USE OF ESTIMATES IN PREPARING FINANCIAL STATEMENTS

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### PROPERTY TAXES

Revenue is accrued in the year of the tax levy to the extent that it is expected to be collected soon enough after June 30, 2003, to be used to pay liabilities of the current period. The uncollected portion of the tax levy is recorded as a receivable. The amounts accrued from year to year will vary based upon the tax collections of the respective counties. The Board of Trustees resolved that the 2002 tax levy be allocated and recognized 55% in fiscal year 2003 and 45% in fiscal year 2004

### **CLASSIFICATION OF REVENUES**

Operating revenue include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, and (sales and services of auxiliary enterprises, net of scholarship discounts and allowances. Non-operating revenue include activities that have the characteristics of non-exchange transactions, such as (1) local property taxes, (2) state appropriations, (3) most federal, state, and local grants and contracts and federal appropriations, and (4) gifts and contributions.

This information is an integral part of the accompanying financial statements.

### **NOTE 1 - CASH AND INVESTMENTS**

Separate bank accounts are not maintained for all College funds; instead, certain funds maintain their uninvested cash balances in a common checking account, with accounting records being maintained to show the portion of the common bank account's balance attributable to each participating fund. Occasionally, some of the funds participating in the common checking account had overdrafts.

### Cash and Cash Equivalents

Cash at June 30, 2003 totaled \$9,158,692 for the College of which \$7,233 was cash on hand. The bank balances of these deposits totaled \$11,051,445 and have been categorized as follows:

	<u>Insured</u>	Uninsured ollateralized	<u>Total</u>
Category 1 Category 2 Illinois Funds Money Market Fund	\$ 200,000	\$ 8,800,929 2,050,516	\$ 200,000 8,800,929 2,050,516
Total	\$ 200,000	\$ 10,851,445	\$ 11,051,445

The College has adopted a formal investment policy which follows the Illinois Community College Act. The College's investment policy places additional restrictions on its investments than is required by law.

Category #1 includes deposits covered by depositing insurance or collateral held by the College in the College's name.

Category #2 includes deposits covered by a collateral held by the financial institution's trust department in the College's name.

Category #3 includes deposits not insured or collateralized by the financial institutions.

The Foundation's investments are as follows at June 30, 2003:

	Cost	<u>Market</u>
U.S. Government securities Municipal bonds Corporate bonds Mutual funds Common stocks Other	\$ 102,36 75,40 15,58 214,03 353,38 46,12	81,642 19 19,881 2 187,719 3 322,516
<b>Total investments</b>	\$ 806,89	<u> </u>

### **NOTE 2 - PROPERTY TAXES**

Property taxes attach as an enforceable lien on January 1. Taxes were levied on November 20, 2002, and are payable in two installments on the following June 1 and September 1.

The College is permitted by the Illinois Community College Board to levy up to \$0.75 per \$100 of equalized assessed valuation for educational purposes, and \$0.10 per \$100 of equalized assessed valuation for operations, building, and maintenance purposes. However, a local referendum allows a maximum total of only \$0.36 per \$100 of equalized assessed valuations for these two purposes.

### **NOTE 3 - CAPITAL ASSETS**

	<u>.</u>	Restated Balance, July 1, 2002	<u> </u>	Additions		tions/ lasses		Balance, ne 30, 2003
Land	\$	721,745	\$	_	\$	_	\$	721,745
Land improvements		1,242,706	-	298,469	Ψ	_	Ψ	1,541,175
Buildings		50,422,000		´ -		_		50,422,000
Equipment		2,664,993		769,635		-		3,434,628
Construction in progress		_		548,038		_		548,038
Total		55,051,444		1,616,142		_		56,667,586
Less accumulated depreciation	*****	19,342,825		1,764,144		_		21,106,969
Total	\$	35,708,619	<u>\$</u>	(148,002)	\$		\$	35,560,617

The capital assets of the College were restated as a result of an accounting change (see Note 13). This change resulted in reducing the cost values by \$25,259,599 and recording accumulated depreciation of \$18,709,191.

### **NOTE 4 - LONG-TERM DEBT**

At June 30, 2003 the College's long-term debt consisted of capital lease obligations and early retirement benefit obligations. Changes in long-term debt for the year ended June 30, 2003 are as follows:

	<u>O</u>	Capital Lease Obligation		Early etirement <u>Benefits</u>	<u>Total</u>
Balance, July 1, 2002 Increases Debt matured/reclassified	\$	639,460 622,053 (215,026)	\$	3,584,836 1,177,253	\$ 4,224,296 1,799,306 (215,026)
Balance, June 30, 2003	\$	1,046,487	<u>\$</u>	4,762,089	\$ 5,808,576

### NOTE 4 – LONG-TERM DEBT (CONTINUED)

### Capital lease obligations

The College is leasing computer hardware, software and a visual information system under capital leases which expire from June, 2005 through June, 2006. The equipment is capitalized and is depreciated over its estimated productive life. Accumulated depreciation on the equipment as of June 30, 2003 is \$73,504.

The College is also the lessee of reprographics equipment under capital leases expiring in December 2006 and October 2007. The assets and liability related to the capital leases are recorded at the fair value of the equipment. The assets are being depreciated over the term of the related lease. Depreciation expense for 2003 was \$160,668 and is included in other operating expenses. Accumulated depreciation on capital lease equipment totaled \$204,714 at June 30, 2003. The interest rate on the capital leases is 5.00 percent and is imputed using the lessor's implicit rate of return.

Future minimum lease payments under these leases are as follows:

2007 2008  Present value of minimum lease payments	 190,740 46,956 1,138,564
Less: Amount representing interest  Capital lease payable at June 30, 2003	\$ 92,077 1,046,487

### Early retirement obligation

As noted in Footnote  $\frac{5}{5}$ , the College supports an early retirement benefit program. During 2003, the adjustment to discount the liability to its net present value was \$223,297.

Maturities on the long-term benefit obligation are as follows:

Total obligation	
Less early retirement liability included	4,762,089
as a current liability  Total general long-term benefit obligation	\$ (1,395,821) 3,366,268

### **NOTE 5 - PENSION PLAN**

### **Plan Description**

The College contributes to the State Universities Retirement System of Illinois (SURS), a cost sharing multiple-employer defined benefit pension plan with a special funding situation whereby the State of Illinois makes substantially all actuarially determined required contributions on behalf of the participating employers. SURS was established July 21, 1941, to provide retirement annuities and other benefits for staff members and employees of the state universities, certain affiliated organizations, and certain other state educational and scientific agencies and for survivors, dependents, and other beneficiaries of such employees. SURS is considered a component unit of the State of Illinois' financial reporting entity and is included in the state's financial reports as a pension trust fund. SURS is governed by Section 5/15, Chapter 40, of the Illinois Compiled Statutes. SURS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing SURS, 1901 Fox Drive, Champaign, IL 61820 or by calling (800) 275-7877.

### **Funding Policy**

Plan members are required to contribute 8.0 percent of their annual covered salary and substantially all employer contributions are made by the State of Illinois on behalf of the individual employers at an actuarially determined rate. The current rate is 11.13 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the Illinois General Assembly. The employer contributions to SURS for the years ended June 30, 2003, 2002 and 2001, were \$2,335,238, \$2,017,417, and \$1,949,356, respectively, and were equal to the required contributions for each year. The required employer contributions described in the foregoing sentence include amounts contributed by the District for employee salaries paid from federal and state grant funds, which were \$24,233, \$20,009, and \$17,303 for the years ending June 30, 2003, 2002, and 2001, respectively. For the year ended June 30, 2003 the College recorded revenue and an equivalent expenditure of \$2,311,005 in its Education Fund for the SURS contribution made by the State of Illinois on behalf of the College.

The Illinois legislature passed an Early Retirement Option window for certain active members of the system. For the year ended June 30, 2003, the College will pay both the employee and the employer share of the early retirement option. The College will make these payments out of the supplement discussed in the following paragraph.

The College provides supplements to SURS through retirement incentive programs for all employees under contract and all administrative and clerical support staff. The programs cover full-time employees that have been with the College for at least 15 years and that have attained a minimum age of 55 or at any age with 25 years of service. The first program, which has been in existence for several years, permits employees retiring within a three-year period after retirement. A stipend of up to 10 percent of the last base salary and health insurance benefits for four years will be paid for those electing early retirement under this program. Forty-six retirees were participating in this program at June 30, 2003. The second program, which began in fiscal year 2001, provides for a participant to receive an amount equal to his/her last contractual base salary through scheduled pay increases over their remaining years of employment (with a maximum of four years) and a two-year period after retirement. This program also includes health insurance benefits for four years after retirement. Fifty-three employees were participants in this program at June 30, 2003. The total liability at June 30, 2003 under this program was \$4,762,089.

### **NOTE 6 - EMPLOYEE INSURANCE**

The College sponsors a health, dental, and accidental death and dismemberment insurance plan for its employees.

The College pays a minimum premium to provide for administration of the health plan and claims up to the aggregate maximum liability. The College carries insurance to limit their liability. Aggregate maximum liability under the policy is a factor of the group census. The College is contingently liable for any deficit the health, dental, and accidental death and dismemberment plan may incur.

Claim liabilities are based on the requirements of Governmental Accounting Standards Board Statements which require that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. At June 30, 2003, the accrued claims were \$716,392 and are included in accrued liabilities on the Statement of Net Assets.

However, this liability is based on estimates and the ultimate liability may be greater or less than the amount estimated. The methods used to calculate such estimates are continually reviewed, and any adjustments are reflected in the current period.

### **NOTE 7 - RELATED PARTY**

Parkland College Foundation (the Foundation) is a nonprofit corporation organized for the purpose of furthering the excellence of education at Parkland College. The Foundation is considered a component unit of the College and the College and the Foundation have common board members. During the year ended June 30, 2003, the College incurred costs of \$116,041 for the Foundation. In addition, the College loaned \$1,030,000 to the Foundation during 2003 for operating purposes.

### **NOTE 8 - CONSTRUCTION COMMITMENTS**

As of June 30, 2003, the College had the following construction commitments:

Drainage improvements Land improvements Theorem project	\$ 539,792 147,181
Theater project  Total	 \$ 100,608 787,581

### **NOTE 9 - LEASES**

The College is obligated under two non-cancelable operating leases and two sub-leases for facilities located in Champaign, Illinois with initial terms running through October 2003 and October 2008. All leases provide for renewals at the option of the College. An operating lease does not give rise to property rights or purchase obligations, and, therefore, these lease agreements are not reflected in the College's account groups. Total lease payments under these agreements were \$471,990 for the year ended June 30, 2003.

The following is a schedule by fiscal year of future minimum rental payments, excluding any real estate tax, required under these leases:

Total	<u>\$ 2,172,100</u>
2009-2013	92,000
2008	380,040
2007	379,040
2006	377,040
2005	471,990
2004	\$ 471,990

### NOTE 10 – DISBURSEMENTS IN EXCESS OF BUDGET

Excesses of disbursements over budget in individual funds were as follows:

	<b>Budget</b>	<b>Expenditures</b>
*Education Fund	\$ 33,154,073	\$ 34,368,131
Operations and Maintenance Fund	3,800,044	4,257,127
Operations and Maintenance Restricted Funds	1,663,910	2,170,033
Restricted Purposes Funds	12,688,500	14,318,243
Audit Fund	45,000	61,330
Liability, Protection and Settlement Fund	1,836,353	1,894,018
Enterprise Funds	5,204,647	5,586,425

<sup>\*</sup>Excludes on-behalf payments

### NOTE 11 - INTERFUND RECEIVABLES/PAYABLES

The interfund receivables/payables as of June 30, 2003 consisted of the following:

The Education Fund owed the Working Cash Fund \$1,795,000 The Student Government Fund owed the Education Fund \$1,165,000 The Restricted Purposes Fund owed the Education Fund \$1,325,000

The interfund operating transfers consisted of the following:

The Education Fund transferred \$300,000 the the Athletic Fund The Working Cash Fund transferred \$56,768 to the Education Fund

### **NOTE 12 - ACCOUNTING CHANGE**

In connection with the implementation of Statement No. 35, certain adjustments have been made to net assets as of June 30, 2002. The following schedule summarizes the adjustments made:

Net assets, June 30, 2002, as restated	<u>\$ 44,502,562</u>
Net assets, June 30, 2002, as originally stated To record accumulated depreciation as of June 30, 2002 To adjust fixed assets to original cost Adjustment to reclassify amount to be provided for long-term debt	\$ 92,294,458 (18,709,191) (25,259,599) (3,823,106)

SUPPLEMENTAL INFORMATION

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS June 30, 2003

					Proprietary Fund	Fiduciary Fund				
	)	Governmental Fund Types	ind Types		Type	Type	Account Groups	Groups		
			Capital Projects Fund -	jects			Ţ	-		
	General	Special Revenue	Operation and Maintenance Restricted	and nce	Enterprise	Trust and	General Fixed Assets	General Long-Term Dobt	(N	Total (Memorandum Only)
ASSETS										
Cash and cash equivalents Receivables:	\$ 487,172	\$ 422,088	<del>∽</del>	269,308	\$ 1,912,302	\$ 6,067,822	· \$	· <del>• •</del>	<del>\$</del>	9,158,692
Property taxes, net of allowance for										
uncollectible amounts of \$0	7,043,377	1,079,396		978,373	,	1	1	ı		9,101,146
Replacement taxes	220,333	1					1	•		220,333
Agency tuition	299,704	•				•	•	,		299,704
Student tuition and fees, net of allowance										
for uncollectible accounts of \$475,280	748,598	ı		,	100,610	11,902	r	,		861,110
Governmental grants	•	995,173				,				995,173
Business and industry training	•	1			53,755	•	ı	•		53,755
Student loans	•	349,277				•		i		349,277
Due from other funds	4,099,959	ſ			1	1,795,000	ı	t		5,894,959
Due from Parkland Foundation	1,030,000	1			1	1		ı		1,030,000
Other	2,205,886	•			6,309	1				2,215,195
Prepaid items and deferred charges	125,979	51,111			261	1	ı	ı		177,351
Bookstore inventories	•	•			509,117	ı		•		509,117
Property and equipment, net	•	ı		ı	950,675	ı	34,609,942	1		35,560,617
OTHER DEBITS										
Amount to be provided to retire debt	1	1						3,545,300		3,545,300
TOTAL ASSETS AND OTHER DEBITS	\$ 16,261,008	\$ 2,897,045	<del>\$</del>	1,247,681	\$ 3,536,029	\$ 7,874,724	\$ 34,609,942	\$ 3,545,300	8	69,971,729

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS June 30, 2003

		Total	(Memorandum Only)		\$ 619,472	994,849	1,857,972	1,101,107	9,623,142	5,894,959	3,545,300	867,455	275,366	24,779,622	34,609,942	302,089 10,294,763	(286,718)	45,192,107	\$ 69,971,729
Groups		General	Long-Term Debt			•	1		•		3,545,300	•	1	3,545,300	,	1 1		•	\$ 3,545,300
Account Groups		General	Fixed Assets	4	·			•	1	•		ı	-	1	34,609,942	1 1	1	34,609,942	\$ 34,609,942
Fiduciary Fund Type			Trust and Agency Funds			•	·	•	•	1	1	•	275,366	275,366	ı	7,599,358	1	7,599,358	\$ 7,874,724
Proprietary Fund Type			Enterprise		, <del>S</del>	63,240	20,305	1,507	95,281	2,774,959		867,455		3,822,747	ı	1 1	(286,718)	(286,718)	\$ 3,536,029
)es	Capital Projects Fund -	Operation and	Maintenance Restricted		553,690		i	ī	744,144		•	•	-	1,297,834	•	. (50,153)	' '	(50,153)	1,247,681
Governmental Fund Types			Special Revenue		\$ 23,236 \$	29,770	1	•	944,919	1,325,000	1	•	•	2,322,925		302,089	272,031	574,120	\$ 2,897,045 \$
G			General		\$ 42,546	901,839	1,837,667	1,099,600	7,838,798	1,795,000	•	•	1	13,515,450	•	2,745,558	1 1	2,745,558	\$ 16,261,008
				LIABILITIES	Accounts payable	Vacation payable	Other payables	Accrued expenses	Deferred revenue	Due to other funds	Other liabilities	Lease and equipment obligations	Deposits held for others	Total liabilities	COLLEGE EQUITY Investment in general fixed assets Fund balance:	Designated by state statute for liability, protection, and settlement coverage Unreserved, undesignated	Restricted Retained earnings (accumulated deficit): Accumulated deficit	Total college equity (deficit)	TOTAL LIABILITIES AND COLLEGE EQUITY

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES Year Ended June 30, 2003

	General	Special Revenue	Capital Projects Fund - Operation and Maintenance Restricted	Total (Memorandum Only)
REVENUE				
Local sources	\$ 12,179,516	\$ 1,680,000	\$ 1,625,747	\$ 15,485,263
State sources	8,207,480	3,014,703	217,739	11,439,922
Federal sources	124,487	10,708,184	-	10,832,671
Tuition and fees	15,791,656	-	-	15,791,656
Facilities	365,342	322,491	-	687,833
Interest	121,356	1,236	-	122,592
Other revenue	384,454	80,358	13,050	477,862
On-behalf payments	2,311,005		-	2,311,005
Total revenue	39,485,296	15,806,972	1,856,536	57,148,804
EXPENDITURES				
Instruction	19,179,527	702,638	-	19,882,165
Academic support	2,943,506	1,933,654	-	4,877,160
Student services	3,232,269	664,297	-	3,896,566
Public service	937,604	1,219,855	-	2,157,459
Auxiliary services	-	12,439	-	12,439
Operation and maintenance of plant	4,257,127	992,764	2,170,333	7,420,224
Scholarships and grants	-	9,719,535	•	9,719,535
Institutional support	8,075,225	1,028,409	-	9,103,634
On-behalf payments	2,311,005			2,311,005
Total expenditures	40,936,263	16,273,591	2,170,333	59,380,187
Revenue under expenditures	(1,450,967)	(466,619)	(313,797)	(2,231,383)
OPERATING TRANSFERS, NET	(243,232)	-		(243,232)
Revenue and other financing sources under expenditures and other financing uses	(1,694,199)	(466,619)	(313,797)	(2,474,615)
FUND BALANCE, JULY 1, 2002	4,439,757	1,040,739	263,644	5,744,140
FUND BALANCE (DEFICIT), JUNE 30, 2003	\$ 2,745,558	\$ 574,120	\$ (50,153)	\$ 3,269,525

## PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL ALL BUDGETED GOVERNMENTAL FUND TYPES Year Ended June 30, 2003

					Capital Pro Operation an	Capital Projects Fund - Operation and Maintenance	-	Total
	General		Special	Special Revenue	Rest	Restricted	(Memora	(Memorandum Only)
REVENUE	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Local sources	\$ 12,235,000	\$ 12,179,516	\$ 1,722,700	\$ 1,680,000	\$ 1,630,000	\$ 1,625,747	\$ 15,587,700	\$ 15,485,263
State sources	8,331,422	8,207,480	3,339,178	3,014,703	74,910	217,739	11,745,510	11,439,922
Federal sources	115,000	124,487	9,335,000	10,708,184	77,500	ı	9,527,500	10,832,671
Tuition and fees	15,116,000	15,791,656	•	ı		1	15,116,000	15,791,656
Facilities	322,000	365,342	•	322,491	•	,	322,000	687,833
Interest	337,500	121,356	5,100	1,236	3,000	13,050	345,600	135,642
Other revenue	363,000	384,454	35,000	80,358	1	ı	398,000	464,812
On-behalf payments	1	2,311,005	1	1	1	1	1	2,311,005
Total revenue	36,819,922	39,485,296	14,436,978	15,806,972	1,785,410	1,856,536	53,042,310	57,148,804
EXPENDITURES								
Instruction	18,109,336	19,179,527	000,009	702,638	•	•	18,709,336	19,882,165
Academic support	2,805,030	2,943,506	1,718,500	1,933,654	•	•	4,523,530	4,877,160
Student services	3,044,153	3,232,269	920,000	664,297	1		3,964,153	3,896,566
Public service	843,257	937,604	950,000	1,219,855	ı	1	1,793,257	2,157,459
Auxiliary services	ı	1	1	12,439	1	1	1	12,439
Operation and maintenance of plant	3,755,044	4,257,127	990,564	992,764	1,663,910	2,170,333	6,409,518	7,420,224
Grants and scholarships	•	•	8,500,000	9,719,535		1	8,500,000	9,719,535
Institutional support	8,097,297	8,075,225	890,789	1,028,409	ı	•	8,988,086	9,103,634
On-behalf payments	1	2,311,005	1		1	1	1	2,311,005
Total expenditures	36,654,117	40,936,263	14,569,853	16,273,591	1,663,910	2,170,333	52,887,880	59,380,187
Revenue over (under) expenditures	165,805	(1,450,967)	(132,875)	(466,619)	121,500	(313,797)	154,430	(2,231,383)
OPERATING TRANSFERS, NET	(300,000)	(243,232)	'	1			(300,000)	(243,232)
Revenue and other financing sources over (under) expenditures and other financing uses	\$ (134,195)	(1,694,199)	\$ (132,875)	(466,619)	\$ 121,500	(313,797)	\$ (145,570)	(2,474,615)
FUND BALANCE, JULY 1, 2002		4,439,757		1,040,739		263,644		5,744,140
FUND BALANCE (DEFICIT), JUNE 30, 2003		\$ 2,745,558		\$ 574,120		\$ (50,153)		\$ 3,269,525

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year Ended June 30, 2003

	Fiduciary Fund Type			Proprietary Fund Type			
	Working (		Cash Fund		Enterpri	se Funds	
	-	Budget		Actual	Budget	Actual	
OPERATING REVENUE							
Student and community services	\$	-	\$	-	\$ 4,499,001	\$ 4,806,351	
Student tuition and fees		-		-	345,600	178,280	
State sources		-		-	-	47,065	
Other revenue		-		-	67,700	29,935	
Investment revenue		150,000		56,768	1,750		
Total operating revenue		150,000		56,768	4,914,051	5,061,631	
OPERATING EXPENSES							
Salaries		-		-	1,334,329	1,263,243	
Employee benefits		-		-	166,606	184,784	
Contractual services		-		-	170,297	142,058	
General materials and supplies		-		-	2,537,073	2,870,185	
Conference and meeting		-		-	109,814	147,049	
Fixed charges		-		-	618,200	557,880	
Utilities		-		-	25,900	28,497	
Capital outlay		-		-	5,800	-	
Other		-			236,628	392,729	
Total operating expenses		-		-	5,204,647	5,586,425	
Operating income (loss)		150,000		56,768	(290,596)	(524,794)	
Nonoperating revenue (expense)							
operating transfers, net	************	(150,000)		(56,768)	300,000	300,000	
NET INCOME (LOSS)	\$			-	\$ 9,404	(224,794)	
COLLEGE EQUITY (DEFICIT), JULY 1, 2002				7,600,000		(61,924)	
COLLEGE EQUITY (DEFICIT), JUNE 30, 2003			\$	7,600,000		\$ (286,718)	

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINED STATEMENT OF CASH FLOWS -PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year Ended June 30, 2003

	Fiduciary Fund Type Working Cash Fund			Proprietary Fund Type Enterprise Funds		
OPERATING ACTIVITIES						
Operating income (loss)	\$	56,768	\$	(524,794)		
Adjustments to reconcile operating income (loss)						
to net cash provided by (used in) operating activities:						
Depreciation expense		-		290,199		
Loss on equipment disposals		-		68,041		
Changes in assets and liabilities:						
Inventories		· -		(91,662)		
Receivables		_		47,989		
Vacation payable		_		6,637		
Deferred revenue		_		9,505		
Other payables		_		7,725		
Net cash provided by (used in) operating activities	-	56,768	M-Secretary and Assessment and Asses	(186,360)		
CAPITAL AND RELATED FINANCING ACTIVITIES						
Capital lease payments		-		(155,788)		
Acquisitions of equipment		-		(22,337)		
Net cash used in capital and related financing activities		•		(178,125)		
NONCAPITAL FINANCING ACTIVITIES						
Due to/from other funds		(6,295,000)		1,360,591		
Operating transfers in (out)		(56,768)		300,000		
		(30,700)		300,000		
Net cash provided by (used in) noncapital financing activities	-	(6,351,768)		1,660,591		
Net increase (decrease) in cash and cash equivalents		(6,295,000)		1,296,106		
CASH AND CASH EQUIVALENTS, JULY 1, 2002		7,600,000		616,196		
CASH AND CASH EQUIVALENTS, JUNE 30, 2003	\$	1,305,000	\$	1,912,302		

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING BALANCE SHEET GENERAL FUNDS June 30, 2003

	Education Fund		Operation and Maintenance Fund		Total	
ASSETS						
Cash and cash equivalents	\$	460,651	\$	26,521	\$	487,172
Receivables:						
Property taxes, net		5,086,631		1,956,746		7,043,377
Replacement taxes, net		220,333		-		220,333
Agency tuition, net		299,704		-		299,704
Student tuition and fees, net		748,598		-		748,598
Due from other funds		4,099,959		-		4,099,959
Due from Parkland Foundation		1,030,000		-		1,030,000
Other		2,199,277		6,609		2,205,886
Prepaid items and deferred charges		107,026		18,953		125,979
TOTAL ASSETS	\$	14,252,179	\$	2,008,829	\$	16,261,008
LIABILITIES						
Accounts payable	\$	41,698	\$	848	\$	42,546
Vacation payable		829,536		72,303		901,839
Other payables		1,831,121		6,546		1,837,667
Accrued expenses		1,099,600		-		1,099,600
Deferred revenue		6,350,510		1,488,288		7,838,798
Due to other funds		1,795,000		_		1,795,000
Total liabilities		11,947,465		1,567,985		13,515,450
FUND BALANCE						
Unreserved, undesignated		2,304,714		440,844		2,745,558
TOTAL LIABILITIES AND FUND BALANCE		14,252,179	\$	2,008,829	_\$_	16,261,008

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES -

### **GENERAL FUNDS**

Year Ended June 30, 2003

	Education Fund	Operation and Maintenance Fund	Total
REVENUE			
Local sources	\$ 8,928,674	\$ 3,250,842	\$ 12,179,516
State sources	8,021,290	186,190	8,207,480
Federal sources	124,487	-	124,487
Tuition and fees	15,791,656	-	15,791,656
Facilities	-	365,342	365,342
Interest	112,302	9,054	121,356
Other revenue	383,534	920	384,454
On-behalf payments	2,311,005	-	2,311,005
Total revenue	35,672,948	3,812,348	39,485,296
EXPENDITURES			
Instruction	19,179,527	-	19,179,527
Academic support	2,943,506	-	2,943,506
Student services	3,232,269	-	3,232,269
Public service	937,604	-	937,604
Operation and maintenance of plant	-	4,257,127	4,257,127
Institutional support	8,075,225	-	8,075,225
On-behalf payments	2,311,005		2,311,005
Total expenditures	36,679,136	4,257,127	40,936,263
Revenue under expenditures	(1,006,188)	(444,779)	(1,450,967)
OTHER FINANCING USES			
Operating transfers, net	(243,232)	-	(243,232)
Revenue under expenditures and other financing uses	(1,249,420)	(444,779)	(1,694,199)
FUND BALANCE, JULY 1, 2002	3,554,134	885,623	4,439,757
FUND BALANCE, JUNE 30, 2003	\$ 2,304,714	\$ 440,844	\$ 2,745,558

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING BALANCE SHEET -SPECIAL REVENUE FUNDS June 30, 2003

	Restricted Purposes Fund	Audit Fund	F	Liability, Protection I Settlement Fund		Total
ASSETS						
Cash and cash equivalents	\$ 338,593	\$ 10,048	\$	73,447	\$	422,088
Receivables:						
Property taxes, net	-	27,304		1,052,092		1,079,396
Governmental grants	995,173	-		-		995,173
Student loans	349,277	-		-		349,277
Prepaid items and deferred charges	 51,111	 _		_		51,111
TOTAL ASSETS	\$ 1,734,154	\$ 37,352	\$	1,125,539	\$	2,897,045
LIABILITIES						
Accounts payable	\$ -	\$ -	\$	23,236	\$	23,236
Vacation payable	29,770	-		-		29,770
Deferred revenue	123,938	20,767		800,214		944,919
Due to other funds	 1,325,000	 -		_		1,325,000
Total liabilities	 1,478,708	 20,767		823,450	-	2,322,925
FUND BALANCE						
Designated by state statute for						
liability, protection, and						
settlement coverage	-	-		302,089		302,089
Restricted	 255,446	 16,585		_		272,031
Total fund balance	 255,446	 16,585		302,089		574,120
TOTAL LIABILITIES AND						
FUND BALANCE	\$ 1,734,154	\$ 37,352	\$	1,125,539	\$	2,897,045

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES SPECIAL REVENUE FUNDS Year Ended June 30, 2003

	<del>-</del>	Restricted Purposes Fund		Audit Fund	]	Liability, Protection d Settlement Fund	Total
REVENUE							
Local sources	\$	24,268	\$	42,341	\$	1,613,391	\$ 1,680,000
State sources		3,014,703		-		-	3,014,703
Federal sources		10,708,184		-		-	10,708,184
Facilities		322,491		-		-	322,491
Interest		485		21		730	1,236
Other		80,358		-		_	 80,358
Total revenue		14,150,489	***************************************	42,362		1,614,121	 15,806,972
EXPENDITURES							
Instruction		702,638		-		-	702,638
Academic support		1,933,654		-		-	1,933,654
Student services		664,297		-		-	664,297
Public service		1,219,855		_		-	1,219,855
Auxiliary services		12,439		-		-	12,439
Operations and maintenance of plant		-		-		992,764	992,764
Scholarships and grants		9,719,535		-		<b>-</b>	9,719,535
Institutional support		65,825		61,330		901,254	 1,028,409
Total expenditures		14,318,243		61,330		1,894,018	 16,273,591
Revenue under expenditures		(167,754)		(18,968)		(279,897)	(466,619)
FUND BALANCE, JULY 1, 2002		423,200		35,553		581,986	 1,040,739
FUND BALANCE, JUNE 30, 2003		255,446	\$	16,585	\$	302,089	\$ 574,120

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING BALANCE SHEET PROPRIETARY FUNDS June 30, 2003

	Ō	Child Care			Student			Business Development	ness pment				
ASSETS		Services	Repr	Reprographics	Government		Athletic	Center	ter	Bookstore		Prospectus	Total
Cash and cash equivalents Receivables:	<del>\$</del>	ı	<del>∽</del>	ı	\$ 1,247,766	<del>∽</del>	50,643	<del>\$</del>	ı	\$ 595.	595,145 \$	18,748	\$ 1,912,302
Student tuition and fees, net		2,289		,	77.492		,		9096	8	18 223		100 610
Business and industry training				•			. •		53.755	ó T	577	•	100,010
Other					77		ı			O	0 232	<b>?</b>	03,733
Bookstore inventories		1		•	•		ı			509,117	117	1 1	509,117
Prepaid items and deferred charges  Property and equipment net of		261		•						`		ı	261
accumulated depreciation		•		901,094	20,075	ĺ	160		13,927	11,	11,258	4,161	950,675
TOTAL ASSETS	~	2,550	8	901,094	\$ 1,345,410	8	50,803	\$	70,288	\$ 1,142,975	975 \$	22,909	\$ 3,536,029
LIABILITIES													
Vacation payable	<del>\$</del>	10,073	<del>∽</del>	11,822	- \$	↔	15,374	<del>\$</del>	9,030	\$ 16,	16,941	1	\$ 63,240
Other payables		ı		•	1		1		3,973	16,	16,332	•	20,305
Accrued expenses		į		1	1,507		į					ı	1,507
Due to other funds		359,377		201,434	1,165,000		ı	1,0	1,049,148		ı	•	2,774,959
Deferred revenue		4		ı	95,281		1				1	•	95.281
Lease and equipment obligations		•		867,455	1		•						867,455
Total liabilities		369,450	_	1,080,711	1,261,788		15,374	1,06	1,062,151	33,	33,273	•	3,822,747
Retained earnings (accumulated deficit)		(366,900)		(179,617)	83,622		35,429	56)	(991,863)	1,109,702	702	22,909	(286,718)
TOTAL LIABILITIES AND RETAINED EARNINGS	\$	2,550	<b>∻</b>	901,094	\$ 1,345,410	<b>↔</b>	50,803	8	70,288	\$ 1,142,975	975 \$	22,909	\$ 3,536,029

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN RETAINED EARNINGS PROPRIETARY FUNDS Year Ended June 30, 2003

	Child Care	Donnognophics	Student		Business Development	•		
OPERATING REVENITE	SCIVICS	reprograpmes	Government	Athletic	Center	Bookstore	Prospectus	Total
Student and community services	\$ 319,770	\$ 455,690	\$ 165,484	· \$	\$ 543,131	\$ 3,304,244	\$ 18,032	\$ 4.806.351
Student tuition and fees	ı	ŧ	1	70,000	78,280	. '		178,280
State sources Other revenue	1 1	25		1 1	47,065 25,659		4.251	47,065
Total operating revenue	319,770	455,715	165,484	70,000	694,135	3,304,244	52,283	5,061,631
OPERATING EXPENSES								
Salaries	268,744	125,905	45,598	166,917	418,703	217,519	19,857	1,263,243
Employee benefits	70,779	17,278	4,131	12,126	41,892	37,587	991	184,784
Contractual services	125	•	27,758	42,379	70,794	400	602	142,058
General materials and supplies	30,790	102,617	12,513	40,177	111,906	2,551,810	20,372	2.870.185
Conference and meeting	1,417	ı	21,659	109,501	12,411		2,061	147,049
Fixed charges	1	104,947	1	ı	103,200	349,733	. •	557,880
Utilities	t		268	1	28,229	1	,	28,497
Other	19,488	190,128	56,319	1,889	99,045	23,580	2,280	392,729
Total operating expenses	391,343	540,875	168,246	372,989	886,180	3,180,629	46,163	5,586,425
Operating income (loss)	(71,573)	(85,160)	(2,762)	(302,989)	(192,045)	123,615	6,120	(524,794)
NONOPERATING REVENUE Operating transfers, net	1	1		300,000		1	1	300,000
Net income (loss)	(71,573)	(85,160)	(2,762)	(2,989)	(192,045)	123,615	6,120	(224,794)
RETAINED EARNINGS (DEFICIT), JULY 1, 2002	(295,327)	(94,457)	86,384	38,418	(799,818)	986,087	16,789	(61,924)
RETAINED EARNINGS (DEFICIT), JUNE 30, 2003	\$ (366,900)	\$ (179,617)	\$ 83,622	\$ 35,429	\$ (991,863)	\$ 1,109,702	\$ 22,909	\$ (286,718)

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 COMBINING STATEMENT OF CASH FLOWS PROPRIETARY FUNDS Year Ended June 39, 2003

	5	Child Care		
	92	Services	Reprogra	ogr
OPERATING ACTIVITIES				
Operating income (loss)	€9	(71,573)	<del>&gt;</del>	$\approx$
Adjustments to reconcile operating income				
(loss) to net cash provided by (used in)				
operating activities:				
Depreciation		105		_
Equipment adjustment		19,384		
Changes in assets and liabilities:				
Inventories		ı		
Receivables		594		
Vacation payable		(54)		
Deferred revenue		ŧ		
Other payables		ı		
Net cash provided by (used in) operating activities		(51,544)		=

CAPITAL AND RELATED FINANCING ACTIVITY Capital lease payments
Acquisitions of equipment

Net cash used in capital and related financing activity

NONCAPITAL FINANCING ACTIVITY

Due to other funds

Operating transfers in

Net cash provided by noncapital financing activity

NET INCREASE IN CASH AND CASH EQUIVALENTS
CASH AND CASH EQUIVALENTS, JULY 1, 2002

CASH AND CASH EQUIVALENTS, JUNE 30, 2003

5 %	Child Care Services	Rep	Reprographics	<u>ق</u>	Student Government	1	Athletics	ã	Business Development Center	œ	Bookstore	Pre	Prospectus		Total
<del>5∕</del> 3	(71,573)	<del>&gt;&gt;</del>	(85,160)	↔	(2,762)	€9	(302,989)	€4	(192,045)	€9	123,615	↔	6,120	€9	(524,794)
	105		173,655		19,176		128		85,804		9,051		2,280		290,199
	19,384		16,473		12,571		1		9,334		14,530		(4,251)		68,041
	1		1				ı				(91,662)		ı		(91,662)
	594		1		(5,329)		ı		21,261		31,463				47,989
	(54)		196		ı		3,584		(827)		3,738		,		6,637
	•		ı		9,505		i		1 0		1 1		ı		9,505
	E				1				3,940		3,785		,		7,725
	(51,544)		105,164		33,161		(299,277)		(72,533)		94,520		4,149		(186,360)
			(100)												000000000000000000000000000000000000000
			(00/,661)						(20,890)				(1,447)		(22,337)
	1		(155,788)				t		(20,890)		1		(1,447)		(178,125)
	51,544		50,624		1,165,000		1		93,423		ı		ı		1,360,591
	-		1				300,000		•		1				300,000
	51,544		50,624		1,165,000		300,000		93,423						1,660,591
	•		ı		1,198,161		723		•		94,520		2,702		1,296,106
	1		1		49,605		49,920		•		500,625		16,046		616,196
€	t	↔	1	↔	1,247,766	↔	50,643	€	•	↔	595,145	₩	18,748	69	1,912,302

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505

## BALANCE SHEET ALL FUNDS AND ACCOUNT GROUPS June 30, 2003 (With Comparative Totals for June 30, 2002)

												Ą	Account Groups	sdno	Í	Totals
		0	Operations and	and							Liability,			General	(Memora	(Memorandum Only)
		Mai	Maintenance Funds	Funds	Αm	Auxiliary	Restricted	Working			Protection &	General	le.	Long-		
	Education	Operational	- Ton	Bestricted	Ent	nterprise Funds	Purposes	Cash	Agency	Audit	Settlement	Fixed	-o .i	Term	June 30,	June 30,
ASSETS		Operano		Mesti Meted							DIII A	4330		nen	5007	7007
Cash and cash equivalents	\$ 460,651	\$ 26	26,521	269,308	16'1 \$	,912,302	\$ 338,593	\$ 5,805,000	\$ 262,822	\$ 10,048	\$ 73,447	7 \$	-	,	\$ 9,158,692	\$ 12,392,731
Investments	1			1				1	•	ı	•		,	•	•	1,500,000
Receivables:																
Property taxes, net	5,086,631	1,956	1,956,746	978,373		ı	,	,	•	27,304	1,052,092	2	,	i	9,101,146	8,776,091
Replacement taxes, net	220,333		,	1		,			ŧ	٠	•			ı	220,333	197,624
Agency tuition, net	299,704		,	1			1	•	,		,				299,704	620,195
Student tuition and fees, net	748,598			,		100,610			11,902	•	1			•	861,110	520,803
Governmental grants				1		,	995,173	1	1	1	•		ı		995,173	917,847
Business and industry training			,	į		53,755	1		,	•	1		,	٠	53,755	72,441
Student loans	1						349,277	•	1		ı				349,277	403,711
Due from other funds	4,099,959		ı	,		,	1	1,795,000	•	1	,			ı	5,894,959	1,924,777
Due from Parkland Foundation	1,030,000			1		,	1	i	٠	1	,		,	1	1,030,000	
Other	2,199,277	9	609'9	•		6,309		ı		,	•			1	2,215,195	683,758
Prepaid items and deferred charges	107,026	18	18,953	1		261	51,111	,	ı	ı	•			1	177,351	120,834
Bookstore inventories			,	1		509,117	,		•	,	1			ı	509,117	417,455
Property and equipment at cost, net				1		950,675	,	•	•	٠	•	34,60	34,609,942		35,560,617	79,677,409
Amount to be provided to retire debt														3,545,300	3,545,300	3,766,643
TOTAL ASSETS	\$ 14,252,179 <b>\$</b> 2,008,829 <b>\$</b> 1,247,681 <b>\$</b> 3,536,029	\$ 2,008	8,829	1,247,681	\$	,536,029	\$ 1,734,154	\$ 7,600,000	\$ 274,724	\$ 37,352	\$ 1,125,539	9 \$ 34,609,942	11	\$ 3,545,300	\$ 69,971,729	\$ 111,992,319

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 BALANCE SHEET ALL FUNDS AND ACCOUNT GROUPS June 30, 2003 (With Comparative Totals for June 30, 2002)

		Ċ								Acco	Account Groups		Totals	
		Opera Maintenz	Operations and Maintenance Funds	Auxiliary	Restricted	Working			Liability, Protection &	Conoral	General		(Memorandum Only)	m Only)
	Education Fund	Operational	Restricted	Enterprise Funds	Purposes Fund	Cash Fund	Agency Funds	Audit Fund	Settlement Fund	Fixed Assets	Long- Term Debt	June 30, 2003	30, 03	June 30, 2002
LIABILITES Accounts payable	\$ 41,698	\$ 848	\$ 553,690	· •	·	64	64	€-	31111 S	6	6		1	
Vacation payable	829 536	CL		63	022.00	•	÷	•		•	•	e e	619,472 \$	
Other payables	1 831 121	6 546		302.00	67,77	•		,	•		•	0	994,849	808,359
Accreted accounts	121,150,1	otc'o	•	20,303					•	ı	•	3,1	1,857,972	1,797,424
Accided expenses	1,099,600		,	1,507	1)	•	•		•		•	=	.101.107	1.088.549
Due to other funds	1,795,000	1		2,774,959	1,325,000		,	,		1	•		5 894 959	777 700 1
Deferred revenue	6,350,510	1,488,288	744,144	95,281	123,938	1		20,767	800,214	•	•	6	9 623 142	8 789 585
Other liabilities	•	•	1	•	,	1		•		٠	3.545.300		3 545 300	3 766 643
Lease and equipment obligations	•		•	867,455	1	1	•	ı	•	•			867 455	401.190
Deposits held for others					1		275,366	,	,		•		275 366	319.291
Total liabilities	11,947,465	1,567,985	1,297,834	3,822,747	1,478,708	1	275,366	20,767	823,450	L	3,545,300	24,	24,779,622	19,697,861
COLLEGE EQUITY Investment in General Fixed Assets Fund balance:	•	•		•	•	ı	1		•	34,609,942	,	34,6	34,609,942	79,012,884
Designated by state statute for liability, protection, and settlement														
Integerized undesignated	2 304 714	440.044	(691.03)	•		, 000	1 3	,	302,089	,		n	302,089	581,986
Restricted	4,704,714	++0,04+	(50,155)		255 446	7,600,000	(047)	- 203 71	ı	•	•	10,2	10,294,763	12,302,759
Retained earnings (accumulated deficil):					27,71	ı	•	10,001	ı		•	7	272,031	458,753
Accumulated deficit	1			(286,718)		1	1		-	1	,	(2	(286,718)	(61,924)
Total college equity (deficit)	2,304,714	440,844	(50,153)	(286,718)	255,446	7,600,000	(642)	16,585	302,089	34,609,942		45,1	45,192,107	92,294,458
TOTAL LIABILITIES AND COLLEGE EQUITY	\$ 14,252,179	\$ 14,252,179 \$ 2,008,829	\$ 1,247,681	\$ 3,536,029	\$ 1,734,154	\$ 7,600,000	\$ 274,724	\$ 37,352	\$ 1,125,539	\$ 34,609,942	\$ 3,545,300	٠,	69,971,729 \$	111,992,319

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES ALL FUNDS Year Ended June 30, 2003

		Operations and Maintenance	Maintenance					Liability,	To	Totals
		Funds	s	Auxiliary	Restricted	Working		Protection &	(Memorandum Only)	dum Only)
	Education Fund	Operational	Restricted	Enterprise Funds	Purposes Fund	Cash Fund	Audit Fund	Settlement Fund	June 30, 2003	June 30. 2002
REVENUE										
Local sources	\$ 8,928,674		\$ 1,625,747	· \$	\$ 24,268		\$ 42,341	\$ 1,613,391	\$ 15,485,263	\$ 14,809,300
State sources	8,021,290	186,190	217,739	47,065	3,014,703		•		11,486,987	23,868,511
Federal sources	124,487		ı	1	10,708,184		1	1	10,832,671	9,089,764
Tuition and fees	15,791,656			178,280	Į	ı		•	15,969,936	13,773,747
Facilities	i	365,342		•	322,491		,	ı	687,833	•
All other revenue	495,836	9,974	13,050	4,836,286	80,843	56,768	21	730	5,493,508	6,097,872
On-behalf payments	2,311,005		1	1	1	1	1	1	2,311,005	1,997,408
Total revenue	35,672,948	3,812,348	1,856,536	5,061,631	14,150,489	56,768	42,362	1,614,121	62,267,203	69,636,602
EXPENDITURES										
Instruction	19,179,527	1	1	1	702,638	1	i	•	19,882,165	18,827,312
Academic support	2,943,506	1	•	1	1,933,654	•	į	•	4,877,160	5,101,640
Student services	3,232,269		1		664,297	•	i	•	3,896,566	3,684,173
Public service	937,604	•	1	1	1,219,855	•	1	•	2,157,459	1,765,610
Auxiliary services	•	•	•	5,586,425	12,439	ı	1		5,598,864	5,022,716
Operation and maintenance of plant	·	4,257,127	2,170,333	ı	1	1	1	992,764	7,420,224	20,566,533
Institutional support	8,075,225		•	•	65,825	•	61,330	901,254	9,103,634	8,023,128
Scholarships and grants	•		•	•	9,719,535			•	9,719,535	8,027,192
On-behalf payments	2,311,005	1			1	-	1	1	2,311,005	1,997,408
Total expenditures	36,679,136	4,257,127	2,170,333	5,586,425	14,318,243	1	61,330	1,894,018	64,966,612	73,015,712
Revenue over (under) expenditures	(1,006,188)	(444,779)	(313,797)	(524,794)	(167,754)	56,768	(18,968)	(279,897)	(2,699,409)	(3,379,110)
Operating transfers, net	(243,232)	1	1	300,000		(56,768)	1			r
Revenues and other financing sources under expenditures		(3)	(500 010)	(800, 800)	(850 051)		(070 01)	(500 050)	(00) (00) (7)	(011.026.6)
and other financing uses	(1,249,420)	(444,779)	(313,797)	(224,794)	(107,734)		(18,908)	(7,68,677)	(2,699,409)	(3,379,110)
FUND BALANCE (DEFICIT), JULY 1, 2002	3,554,134	885,623	263,644	(61,924)	423,200	7,600,000	35,553	581,986	13,282,216	16,661,326
FUND BALANCE (DEFICIT), JUNE 30, 2003	\$ 2,304,714	\$ 440,844	\$ (50,153)	\$ (286,718)	\$ 255,446	\$ 7,600,000	\$ 16,585	\$ 302,089	\$ 10,582,807	\$ 13,282,216

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF ASSESSED VALUES, TAX RATES, EXTENSIONS, AND COLLECTIONS June 30, 2003

	2002	2001	2000	1999	1998	1997	9661
ASSESSED VALUATIONS County:							
Champaign	\$ 2,356,567,402	\$ 2,249,225,082	\$ 2,146,637,370	\$ 2,019,228,331	\$ 1.899.554.792	\$ 1 795 990 090	\$ 1 706 436 989
Coles	6,757,851	7,900,000	7,963,010	7,667,234	7,065,637	6.410.387	6 383 373
DeWitt	62,963,494	63,263,081	64,509,268	63,062,951	59,695,524	56,105,237	54.302.837
Douglas	212,081,194	213,873,061	214,230,703	202,275,115	190,835,906	174,777,350	166,170,313
Edgar	2,975,138	3,229,642	3,506,564	3,399,762	3,175,188	2,938,704	2,776,120
Ford	170,518,292	_	169,740,151	168,626,119	157,904,560	145,909,804	137,128,263
Iroquois	70,121,443		68,916,644	68,860,914	63,716,161	58,741,423	55,215,772
Livingston	51,161,150		54,830,620	54,196,144	52,878,805	48,684,866	45,499,030
McLean	112,238,854	110,717,051	112,612,138	110,775,037	103,641,091	97,148,570	92,700,189
Moultrie	3,570,168	3,821,243	4,120,557	3,908,900	3,582,893	3,323,893	3,312,913
Piatt	247,128,738	243,761,308	241,106,057	227,915,274	214,489,669	197,913,628	189,773,237
Vermilion	10,628,076	11,153,861	11,755,423	11,335,316	10,413,979	9,661,947	9,408,170
TOTAL	\$ 3,306,711,800	\$ 3,199,132,978	\$ 3,099,928,505	\$ 2,941,251,097	\$ 2.766.954.205	\$ 2 597 605 899	\$ 2 469 107 206
						,	
TAX RATES (PER \$100 ASSESSED VALUATION)							
Education Fund	0.2600	0.2600	0.2617	0.2600	0.2600	0.2600	0.2600
Operations and Maintenance - Operational Fund	0.1000		0.1007	0.1000	0.1000	0.1000	0.1000
Tort and Immunity	0.0287		0.0219	0.0365	0.0434	0.0488	0.0508
Audit	0.0014		0.0008	0.0012	0.0013	0.0014	0.0014
Worker's Compensation	0.0030		0.0008	0.0017	0.0045	0.0000	0.0000
Unemployment Insurance	0.000		0.0008	0.0012	0.0013	0.0000	0.0000
Protection, Health and Safety	0.0500		0.0469	0.0500	0.0479	0.0500	0.0500
Medicare Insurance	0.0121		9800.0	0.0102	0.0054	0.0000	0.0000
Property Insurance	0.0091	0.0062	0.0047	0.0051	0.0054	0.0000	0.0000
TOTAL	0.4652	0.4556	0 4469	0.4659	0.4692	0.4602	0.4623
					4.01.0	0.4004	0.4022

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF ASSESSED VALUES, TAX RATES, EXTENSIONS, AND COLLECTIONS June 30, 2003

		2002		2001		2000		1999		1998		2661		9661
TAX EXTENTIONS														
Education Fund	<b>∽</b>	8,597,450	S	8,317,746	<b>∽</b>	8,022,554	<b>∽</b>	7,647,806	€	7,166,839	S	6,753,775	S	6,419,679
Operations and Maintenance - Operational Fund		3,306,712		3,199,133		3,086,022		2,940,726		2,755,481		2,597,606		2,469,107
Tort and Immunity		949,026		799,783		1,165,187		1,608,766		1,655,876		1,267,632		1,254,306
Audit		46,294		38,390		24,821		35,629		38,810		36,366		34,568
Worker's Compensation		99,201		70,381		1		Í		ı		1		, 1
Unemployment Insurance		29,760		28,792		ı		İ		1		1		ı
Protection, Health and Safety		1,653,356		1,599,566		1,490,612		1,470,363		1,319,526		1,298,803		1,234,554
Medicare Insurance		400,112		323,112		ı		ı						
Property Insurance		300,911		198,346		ı		ī		•		ı		ı
		15,382,822		14,575,249		13,789,196		13,703,290		12,936,532		11,954,182		11,412,214
Tax collections prior to year end		(6,281,676)		(5,799,158)		(4,794,172)		(4,840,746)		(4,543,428)		(4,459,209)		(4,157,978)
		9,101,146		8,776,091		8,995,024		8,862,544		8,393,104		7,494,973		7,254,236
Allowance for uncollectible taxes		1		ı		(27,812)		(27,404)		(44,244)		(63,357)		(61,626)
PROPERTY TAXES RECEIVABLE	8	9,101,146	<b>∽</b>	8,776,091	S	8,967,212	<del>∞</del>	8,835,140	<b>∽</b>	8,348,860	\$	7,431,616	↔	7,192,610
PROPERTY TAXES RECEIVABLE BY FUND	6	100003	e	712 000 2	6	1010	e	4 020 001	€	001	€	000	€	
Education Fully Operations and Maintenance:	<del>-</del>	3,080,031	<del>-</del>	3,008,310	9	5,217,124	0	4,930,891	<del>^</del>	4,023,180	<del>^</del>	4,198,48/	A	4,046,149
Operational Fund		1,956,746		1,926,352		2,006,863		1,896,021		1,778,307		1,615,484		1,555,990
Restricted Fund		978,373		963,614		969,355		948,010		851,628		807,104		777,995
Audit Fund		27,304		22,818		16,140		22,972		25,046		22,766		21,905
Liability, Protection and Settlement Fund		1,052,092		854,791		757,730		1,037,246		1,068,699		787,775		790,571
TOTAL	<del>∽</del>	9,101,146	S	8,776,091	59	8,967,212	8	8,835,140	\$	8,348,860	\$	7,431,616	<b>↔</b>	7,192,610

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF LEGAL DEBT MARGIN Year Ended June 30, 2003

ASSESSED VALUATION - 2002 LEVY	\$ 3,306,711,800
Debt limit, 2.875% of assessed valuation	\$ 95,067,964
Indebtedness	 
LEGAL DEBT MARGIN	\$ 95,067,964

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 STUDENT ENROLLMENT AND FULL-TIME EQUIVALENCY AT TENTH DAY

### Year Ended June 30, 2003

(Unaudited)

		Full-Time Equivalency
	Student Enrollment	Semester
SCHOOL QUARTER		
Summer 2002	4,615	1,481
Fall 2002	9,381	5,862
Spring 2003	8,544	5,719
SEMESTER AVERAGE (EXCLUSIVE OF SUMMER SCHOOL)	8,963	5,791

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ALL FUNDS SUMMARY UNIFORM FINANCIAL STATEMENT NO. 1 Year Ended June 30, 2003

## 2002

REVENUE Local tax revenue All other local revenue (ICB grants All other state revenue Federal revenue Student tuition and fees All other revenue
--

Total revenue

### Total expenditures

## OPERATING TRANSFERS, NET

## FUND BALANCE (DEFICIT), JUNE 30, 2003

Funds	Operations and Maintenance Funds	Auxiliary		Restricted	Working	:	Liability, Protection &	
Operational	Restricted	Enterprises Fund		Fund Fund	Cash Fund	Audit Fund	Settlement Fund	Total
. 1	\$ 263,644	\$ (61,924)	\$ \$	423,200	\$ 7,600,000	\$ 35,553	\$ 581,986	\$ 13,282,216
	1,625,747	•		ı	•	42,341	1,613,391	14,986,210
	•	•		24,268		1		499.054
	217,739	47,065	165	750,339	1	•	•	7 784 501
	•			2,264,364	•	1	ı	3.702 486
	,	•		10,708,184	ı	ı	ı	10.832.671
	•	178,280	.80	. •	ı	•	•	15 969 935
1	13,050	4,836,286	98:	403,334	56,768	21	730	6,181,341
i	1,856,536	5,061,631		14,150,489	56,768	42,362	1,614,121	59,956,198
				702,638	,	•	•	19.882.165
		•		1,933,654	•		,	4,877,160
	•	•		664,297	•	•	i	3,896,566
		•		1,219,855	•		,	2,157,459
	ı	5,586,425	25	12,439	ı	•	•	5,598,864
	2,170,333	•		1			992,764	7,420,224
	,	•		9,719,535			•	9,719,535
ı	1			65,825	1	61,330	901,254	9,103,634
1	2,170,333	5,586,425		14,318,243	•	61,330	1,894,018	62,655,607
1		300,000	00		(56,768)	1		
	\$ (50,153)	\$ (286,718)	18) \$	255,446	\$ 7,600,000	\$ 16,585	\$ 302,089	\$ 10,582,807

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SUMMARY OF FIXED ASSETS AND DEBT UNIFORM FINANCIAL STATEMENT NO. 2 June 30, 2003

FIXED ASSETS	Fixed Asset/Debt Account Groups July 1, 2002, As Restated	<u>Additions</u>	<u>Deletions</u>	Fixed Asset/Debt Account Groups June 30, 2003
Land	\$ 721,745	\$ -	\$ -	\$ 721,745
Land improvements	1,242,706	298,469	Ψ - -	1,541,175
Buildings	50,422,000	-	_	50,422,000
Equipment	1,523,536	125,245	_	1,648,781
Construction in progress	-	548,038	-	548,038
Accumulated depreciation	18,797,851	2,120,884		20,271,797
NET FIXED ASSETS	\$ 40,384,541	\$ (1,149,132)	\$ -	\$ 34,609,942
FIXED DEBT				
Early retirement benefits	\$ 3,584,836	\$ 1,177,253	\$ 1,395,821	\$ 3,366,268
Capital lease obligations	238,270	-	59,238	179,032
TOTAL FIXED LIABILITIES	\$ 3,823,106	\$ 1,177,253	\$ 1,455,059	\$ 3,545,300

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 UNIFORM FINANCIAL STATEMENT - NO 3 OPERATING FUNDS

Year Ended June 30, 2003

		Education Fund	Operations and aintenance Fund	 Total Operating Funds
OPERATING REVENUE BY SOURCE				
Local Government				
Current taxes	\$	8,453,889	\$ 3,250,842	\$ 11,704,731
Chargeback revenue		474,786	 _	 474,786
Total local government		8,928,675	 3,250,842	 12,179,517
State Government				
ICCB credit hour grants		5,297,246	_	5,297,246
ICCB equalization grants		1,472,112	_	1,472,112
SBE - vocational education		182,187	_	182,187
CPPRT		1,069,745	186,190	1,255,935
Total state government		8,021,290	 186,190	8,207,480
Federal Government				
Grant indirect costs		124,487	 -	 124,487
Student Tuition and Fees				
Tuition		14,505,205	-	14,505,205
Fees		1,286,450	-	1,286,450
Total tuition and fees	-	15,791,655	-	 15,791,655
Other Sources				
Sales and service fees		305,874	-	305,874
Facilities revenue		-	365,342	365,342
Investment revenue		112,301	9,054	121,355
Other		77,661	920	78,581
Total other sources		495,836	 375,316	871,152
Total revenue		33,361,943	3,812,348	37,174,291
Tuition chargeback revenue	<del>Variation of the Control of the Con</del>	(474,786)	 <u>-</u>	 (474,786)
ADJUSTED REVENUE	\$	32,887,157	\$ 3,812,348	\$ 36,699,505

			C	operations and		Total
		Education Fund	M	aintenance Fund	(	Operating Funds
OPERATING EXPENDITURES						
By program:						
Instruction	\$	19,179,527	\$	-	\$	19,179,527
Academic support		2,943,506		-		2,943,506
Student services		3,232,269		-		3,232,269
Public service		937,604		-		937,604
Operation and maintenance of plant		-		4,257,127		4,257,127
Institutional support	***************************************	8,075,225		_		8,075,225
Total expenditures		34,368,131		4,257,127		38,625,258
Tuition chargeback		(21,095)		-		(21,095)
ADJUSTED EXPENDITURES	\$	34,347,036	\$	4,257,127	\$	38,604,163
By object:					•	26.020.424
Salaries	\$	25,423,788	\$	1,405,646	\$	26,829,434
Employee benefits		3,891,357		393,653		4,285,010
Contractual services		533,915		360,376 389,675		894,291 2,451,930
General materials and supplies		2,062,255 292,941		1,347		2,431,930
Conference and meeting expenses Fixed charges		405,947		85,630		491,577
Utilities		8,643		1,619,224		1,627,867
Capital outlay		448,172		1,576		449,748
Other		1,301,113		-		1,301,113
Total expenditures		34,368,131		4,257,127		38,625,258
Tuition chargeback		(21,095)				(21,095)
ADJUSTED EXPENDITURES	\$	34,347,036	\$	4,257,127	\$	38,604,163

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 UNIFORM FINANCIAL STATEMENT - NO 4 RESTRICTED PURPOSES FUND

### Year Ended June 30, 2003

REVENUE BY SOURCE		
State Government:		
ICCB - Workforce Business & Industry Grant	\$	129,090
ICCB - Advanced Technology Support Grant	Ψ	158,972
ICCB - Staff Technical Skills Enhancement Grant		48,192
ICCB - Workforce Ed-to-Careers Grant		89,904
ICCB - Workforce Welfare/Low Income Grant		66,467
ICCB - Current Workforce Training Grant		94,972
ICCB - Community College On-Line Grant		12,025
ICCB - P-16 Initiative Grant		27,516
ICCB - Advanced Technology Equipment Grant		123,201
SBE - Adult Education		143,042
SBE - Vocational Education		1,591,155
Other - State Sources		530,167
Total State Government		3,014,703
Federal Government - Other		10,708,184
Other Local Sources		24,268
Other Sources - Other Revenue		403,334
TOTAL RESTRICTED PURPOSES FUND REVENUE	\$	14,150,489
EXPENDITURES BY PROGRAM	_	
Instruction	\$	702,638
Academic services		1,933,654
Student services		664,297
Public service		1,219,855
Auxiliary services		12,439
Institutional support		65,825
Financial aid		9,719,535
TOTAL RESTRICTED PURPOSES FUND EXPENDITURES	\$	14,318,243
EXPENDITURES BY OBJECT		
Salaries	\$	1,645,458
Employee benefits		213,862
Contractual services		1,197,978
General materials and supplies		356,358
Conference and meeting expenses		222,658
Fixed charges		369,057
Utilities		68,155
Capital outlay		310,425
Other		9,934,292
	_	
TOTAL RESTRICTED PURPOSES FUND EXPENDITURES	\$	14,318,243

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 CERTIFICATE OF CHARGEBACK

### Year Ended June 30, 2003

### ALL FISCAL 2003 NON-CAPITAL AUDITED OPERATING EXPENDITURES FROM THE FOLLOWING FUNDS:

Restricted p Audit fund	and maintenance fund ourposes fund	\$ 33,919,960 4,255,547 14,007,818 61,330
	rotection and settlement fund -capital expenditures	1,888,161 54,132,816
	apital outlay expenditures from state and federal funds	2,410,932
Total costs include	ed	56,543,748
Total certified sen	nester credit hours for FY 2003	172,097.0
Per capita cost		328.56
	and federal operating grants ital expenditures, except ICCB grants	14,815,016
Fiscal year state as credit hour	nd federal grants per semester	86.09
District's average	ICCB grant rate for fiscal year 2004	34.24
	uition and fee rate per semester for fiscal year 2004	59
Chargeback reimb	ursement per semester credit hour	<u>\$ 149.23</u>
Approved:	Chief Fiscal Officer	
Approved:	President	

ILLINOIS COMMUNITY COLLEGE BOARD STATE GRANTS FINANCIAL COMPLIANCE SECTION

### Auditor's Report on Compliance with State Requirements For Advanced Technology Equipment, Deferred Maintenance, Workforce Development, P-16 Initiative, Special Initiative, and Adult Education and Family Literacy Grant Programs

Board of Trustees Parkland College Community College District #505 Champaign, Illinois

We have audited the balance sheets of Parkland College Community College District #505's Advanced Technology Equipment, Deferred Maintenance, Workforce Development, P-16 Initiative, Special Initiative, and Adult Education and Family Literacy Grant Programs as of June 30, 2003, and the related statements of revenues, expenditures and changes in fund balance for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the guidelines of the Illinois Community College Board (ICCB) Fiscal Management Manual. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as, evaluating the overall financial statement presentation. Our audit also includes a review of compliance with the provision of laws, regulations, contracts, and grants between Parkland College Community College District #505 and the State of Illinois and the Illinois Community College Board. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, such financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances of Advanced Technology Equipment, Deferred Maintenance, Workforce Development, P-16 Initiative, Special Initiative, and Adult Education and Family Literacy Grant Programs as of June 30, 2003, and the results of operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the basic grant program financial statements taken as a whole. The supplementary ICCB compliance schedule for the Workforce Development Grant (page 69) for the year ended June 30, 2003, is presented for purposes of additional analysis and is not a required part of the basic financial statements. This schedule is the responsibility of the District's management. The schedule has been subjected to the auditing procedures applied in our audits of the basic grant program financial statements and, in our opinion, is fairly stated, in all material respects when considered in relation to the basic grant program financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Trustees and management of Parkland College and its reporting to the Illinois Community College Board and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Genderson LLP

Springfield, Illinois August 22, 2003

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADVANCED TECHNOLOGY EQUIPMENT GRANT PROGRAMS COMBINED BALANCE SHEET

June 30, 2003

### **ASSETS**

Cash	<u>\$ -</u>	_
LIABILITIES	;	
LIABILITIES Accounts payable Deferred revenue	\$ - 	
TOTAL LIABILITIES	\$	

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADVANCED TECHNOLOGY EQUIPMENT GRANT PROGRAMS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	Instructional Equipment	Technology <u>Support</u>	Staff Technical Skills Enhancement	IL Comm. Colleges Online	<u>Total</u>	
REVENUES						
ICCB Grant	\$ 112,041	\$ 158,972	\$ 48,192	\$ 12,025	\$ 331,230	
EXPENDITURES						
Current year's grant:						
Salaries (technical staff)		136,375	33,363	7,732	177,470	
Employee benefits (technical staff)	-	22,597	3,970	591	27,158	
Conference and meeting expenses	-	· -	3,408	-	3,408	
Capital outlay	123,194	•		•	123,194	
Total expenditures	123,194	158,972	40,741	8,323	331,230	
Excess (deficiency) of revenues over						
expenditures	(11,153)	-	7,451	3,702	•	
OTHER FINANCING USES						
Operating transfers, net	11,153		(7,451)	(3,702)	-	
Excess of revenues over expenditures						
and other financing uses	<u>-</u>	\$ -	<u> </u>	\$ -	-	
FUND BALANCE, BEGINNING OF YEAR						
PUNID DAY ANGE END OF VEAD					<b></b>	
FUND BALANCE, END OF YEAR					\$ <u>-</u>	
ORIGINAL ALLOCATION	\$ 112,041	<b>\$</b> 158,972	\$ 48,192	<u>\$ 12,025</u>	\$ 331,230	
MINIMUM EXPENDITURE REQUIREMENT	\$ 56,021	\$ 79,486	\$ 24,096	\$ 6,012	\$ 165,615	

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 DEFERRED MAINTENANCE GRANT PROGRAM OPERATIONS AND MAINTENANCE - RESTRICTED FUND BALANCE SHEET June 30, 2003

### ASSETS

Cash

FUND BALANCE

Fund Balance

\$ -

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 DEFERRED MAINTENANCE GRANT PROGRAM OPERATION AND MAINTENANCE - RESTRICTED FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	<b>Actual</b>		
REVENUES ICCB Grant	\$ 74,910		
EXPENDITURES Capital outlay	74,910		
EXCESS OF REVENUES OVER EXPENDITURES	-		
FUND BALANCE, BEGINNING OF YEAR	<u>-</u>		
FUND BALANCE, END OF YEAR	\$		

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 WORKFORCE DEVELOPMENT GRANT PROGRAM (BUSINESS AND INDUSTRY SERVICES, EDUCATION TO CAREERS, WELFARE TO WORK, AND CURRENT WORKFORCE TRAINING) COMBINED BALANCE SHEET

June 30, 2003

### **ASSETS**

Cash

LIABILITIES

Accounts payable

\$ 1,755

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 WORKFORCE DEVELOPMENT GRANT PROGRAM COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	iness and try Services		Education To Careers	W	elfare To <u>Work</u>	 t Workforce raining	<u>Total</u>
REVENUES							
ICCB Grant	\$ 129,090	\$	89,904	\$	66,467	\$ 94,972	\$ 380,433
EXPENDITURES							
Current year's grant							
Salaries	101,165		41,085		29,061	-	171,311
Employee benefits	27,925		3,994		459	-	32,378
Contractual services	-		5,011		11,430	-	16,441
Materials and supplies	-		13,343		2,371	-	15,714
Conference and meeting expense	-		1,471		1,951	-	3,422
Fixed charges	-		25,000		7,457	-	32,457
Capital outlay	3,661		-		12.720	01 211	3,661
Other expenditures	 -		-	-	13,738	 91,311	105,049
Total expenditures	132,751		89,904	***************************************	66,467	 91,311	380,433
Excess (deficiency) of revenues over							
expenditures	 (3,661)		-		-	 3,661	_
OTHER FINANCING USES							
Operating transfers, net	 3,661	_	•			 (3,661)	
Excess of revenues over expenditures							
and other financing uses	\$ -	\$	-	\$	-	\$ -	-
FUND BALANCE, BEGINNING OF YEAR							
FUND BALANCE, END OF YEAR							\$ -
ORIGINAL ALLOCATION	\$ 129,090	<u>\$</u>	89,904	\$	66,467	\$ 94,972	\$ 380,433
MINIMUM EXPENDITURE REQUIREMENT	\$ 64,545	\$	44,952	\$	33,234	\$ 47,486	\$ 190,217

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 P-16 INITIATIVE GRANT PROGRAM BALANCE SHEET June 30, 2003

### **ASSETS**

Cash		\$ 99
	LIABILITIES	
Deferred revenue		\$ 99
	FUND BALANCE	
Fund Balance		\$ -

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 P-16 INITIATIVE GRANT PROGRAM STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	<b>Actual</b>		
REVENUES ICCB Grant	\$ 27,417		
<b>EXPENDITURES</b> Other expenditures- grants and scholarships	27,417		
Excess of revenues over expenditures	-		
FUND BALANCE, BEGINNING OF YEAR			
FUND BALANCE, END OF YEAR	<u>\$</u>		

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SPECIAL INITIATIVE GRANT PROGRAM BALANCE SHEET June 30, 2003

## Cash FUND BALANCE Fund Balance \$ -

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SPECIAL INITIATIVE GRANT PROGRAM STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	<b>Actual</b>
REVENUES	
ICCB Grant	\$ 18,600
EXPENDITURES	
Salaries	13,687
Employee benefits	104
Contractual services	450
Materials and supplies	2,514
Conferences and meeting expense	1,845
Total expenditures	18,600
Excess of revenues	
over expenditures	-
FUND BALANCE, BEGINNING OF YEAR	
FUND BALANCE, END OF YEAR	\$ -

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADULT EDUCATION AND FAMILY LITERACY GRANT PROGRAMS COMBINED BALANCE SHEET

June 30, 2003

### **ASSETS**

Cash \$ 3,823

### LIABILITIES

Accounts payable \$ Deferred revenue 3,823

TOTAL LIABILITIES \$ 3,823

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADULT EDUCATION AND FAMILY LITERACY GRANT PROGRAMS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

Year Ended June 30, 2003

	State Basic	Public Assistance	Performance	Total
REVENUES				
ICCB Grant	<u>\$ 143,042</u>	\$ 26,656	\$ 65,040	\$ 234,738
EXPENDITURES				
Instruction	70,423	12,771	33,848	117,042
Guidance services	21,423	7,827	21,422	50,672
Assistive and adaptive equipment	-	1,471	-	1,471
Assessment and testing	16,655	-	-	16,655
Student transportation services	1,000	-	-	1,000
Literacy services	9,285		1,502	10,787
Total instructional student services	118,786	22,069	56,772	197,627
General administration	12,496	2,399	186	15,081
Data and information services	11,760	2,188	8,082	22,030
Total program support	24,256	4,587	8,268	37,111
Total expenditures	143,042	26,656	65,040	234,738
Excess of revenue over (under)			_	
expenditures	<u>\$</u>	<u> </u>	<u> </u>	-
FUND BALANCE, BEGINNING OF YEAR				_
FUND BALANCE, END OF YEAR				<u>\$</u>

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADVANCED TECHNOLOGY EQUIPMENT, DEFERRED MAINTENANCE.

### WORKFORCE DEVELOPMENT, P-16 INITIATIVE, SPECIAL INITIATIVE, AND ADULT EDUCATION AND FAMILY LITERACY GRANT PROGRAMS SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES June 30, 2003

The Advanced Technology Equipment, Deferred Maintenance, Workforce Development, P-16 Initiative, Special Initiative, and Adult Education and Family Literacy Grant Programs were established as special revenue funds of Parkland College Community College District #505 to account for revenues and expenditures of the respective programs. These Programs are administered by the Illinois Community College Board. The following is a summary of the significant accounting policies followed by the College in respect to these funds.

### **BASIS OF ACCOUNTING**

The statements have been prepared on the accrual basis. Expenditures include all accounts payable representing liabilities for goods and services actually received as of June 30, 2003. Funds obligated for goods prior to June 30 for which the goods are received prior to August 31 are recorded as encumbrances. Unexpended funds are reflected as a reduction to fund balance and a liability due to the ICCB by October 15.

### **BUDGETS AND BUDGETARY ACCOUNTING**

Each year the College prepares a budget for the grants. The budget is prepared on the same basis of accounting as the records are maintained.

### **CAPITAL OUTLAY**

Capital outlay is charged to expense in the period which it is purchased instead of being recognized as an asset and depreciated over its useful life. As a result, the expenditures reflected in the statements include the cost of capital outlay purchased during the year rather than a provision for depreciation.

Capital outlay expenditures are accumulated in the General Fixed Assets Account Group of the College.

### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 ADVANCED TECHNOLOGY EQUIPMENT, DEFERRED MAINTENANCE, WORKFORCE DEVELOPMENT, P-16 INITIATIVE, SPECIAL INITIATIVE, AND ADULT EDUCATION AND FAMILY LITERACY GRANT PROGRAMS NOTE TO FINANCIAL STATEMENTS June 30, 2003

### **NOTE 1 - GRANT CONTINGENCY**

Under the terms of the grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. The College management believes the disallowance, if any, will be immaterial.

SUPPLEMENTAL ICCB COMPLIANCE SCHEDULE

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SUPPLEMENTAL ICCB COMPLIANCE STATEMENT WORKFORCE DEVELOPMENT COMPONENT (BUSINESS/INDUSTRY) GRANT Year Ended June 30, 2003

	Ge	neral	W	eration of orkforce ep Office	Total
EXPENDITURES					
Salaries	\$	-	\$	101,165	\$ 101,165
Employee benefits		-		27,925	27,925
Capital outlay		_		3,661	 3,661
TOTAL EXPENDITURES	\$	_	\$_	132,751	\$ 132,751

These financial statements should be read only in connection with the accompanying summary of significant accounting policies and background information on state grant activity and notes to financial statements.

# Independent Auditor's Report on Enrollment Data and Other Bases Upon Which Claims are Filed

Board of Trustees Parkland College Community College District #505 Champaign, Illinois

Clifton Genderson LLP

We have audited the Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed of Parkland College Community College District #505 for the year ended June 30, 2003. This schedule is the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the guidelines of the Illinois Community College Board *Fiscal Management Manual*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedule is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the schedule. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as, evaluating the overall presentation of the schedule. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the student enrollment and other bases upon which claims were filed of Parkland Community College District #505 for the year ended June 30, 2003 in conformity wit!: the laws, regulations and rules of the Illinois Community College Board.

This information is intended solely for the information and use of management and the Illinois Community College Board and is not intended to be and should not be used by anyone other than these specified parties.

Springfield, Illinois August 22, 2003

#### PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF ENROLLMENT DATA AND OTHER BASES UPON WHICH CLAIMS ARE FILED Year Ended June 30, 2003

	-				Semester Credit H			
Categories	Sur	mmer	Fall Spring		<u>Total</u>			
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
December	14,286.00		47,465.0	-	48,294.0	-	110,045.0	_
Baccalaureate Business Occupational	400.50	- 51.0	3,641.0	237.0	3,411.0	291.0	7,452.5	579.0
Technical Occupational	1,572.00	-	10,038.5	26.0	10,571.5	21.0	22,182.0	47.0
Health Occupational	909.50	-	4,316.0	-	4,516.0	-	9,741.5	-
Remedial Developmental	1,461.00	-	9,391.0	_	7,042.0	-	17,894.0	-
Adult Basic Education/ Adult	-/		,		ŕ			
Secondary Education		441.0	-	2,071.0	2.0	1,642.0	2.0	4,154.0
TOTAL CREDIT HOURS CERTIFIED	18,629.0	492.0	74,851.5	2,334.0	73,836.5	1,954.0	167,317.0	4,780.0
		Attending In-District			ttending Out-of-Dis on Chargeback o Contractual Agreen	r		Total
Semester Credit Hours		134,805.5			-			134,805.5
District 2002 Equalized Assessed Valuatio	n	\$ 3,306,711,800						
					al Reimbursable			
Catazonica	_	Summon	C	Correctional Sen	al Reimbursable nester Credit Hour			Total
<u>Categories</u>	-	Summer	C			rs by Term Spring		Total
	-	Summer	C	Correctional Sen				Total
Baccalaureate	-	Summer	C	Correctional Sen				Total -
Baccalaureate Business Occupational	-	Summer -	C	Correctional Sen				Total - -
Baccalaureate Business Occupational Technical Occupational	-	Summer	C	Correctional Sen				Total
Baccalaureate Business Occupational Technical Occupational Health Occupational	-	Summer -	C	Correctional Sen				Total - - - -
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental	-	Summer	C	Correctional Sen				
Baccalaureate Business Occupational Technical Occupational Health Occupational	-	Summer	C	Correctional Sen				
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education	-	Summer	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult	-	: : : :	C	orrectional Sen				- - - -
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education	-	: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education	-	: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education	-	: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0
Baccalaureate Business Occupational Technical Occupational Health Occupational Remedial Developmental Adult Basic Education/ Adult Secondary Education		: : : :	C	Service				56.0

Chief Executive Officer (CEO)

Signatures:

Chief Financial Officer (CFO)

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 RECONCILIATION OF TOTAL REIMBURSABLE SEMESTER CREDIT HOURS

Year Ended June 30, 2003

	Total Reim-		
	Total	bursable Credit	
	Reimbursable	<b>Hours Certified</b>	
Categories	Credit Hours	to the ICCB	Difference
Baccalaureate	110,045.0	110,045.0	-
Business Occupational	8,031.5	8,031.5	-
Technical Occupational	22,229.0	22,229.0	-
Health Occupational	9,741.5	9,741.5	-
Remedial Developmental	17,894.0	17,894.0	_
Adult Basic Education/ Adult			
Secondary Education	4,156.0	4,156.0	
TOTAL CREDIT HOURS CERTIFIED	172,097.0	172,097.0	_

# RECONCILIATION OF IN-DISTRICT/CHARGEBACK REIMBURSABLE CREDIT HOURS

	Total Attending	Total Attending as Certified to the ICCB	Difference
Reimbursable In-District Residents Reimbursable Out-of-District on	134,805.5	134,805.5	-
Chargeback or Contractual Agreement	124.805.5	124.005.5	-
TOTAL	134,805.5	134,805.5	-

# RECONCILIATION OF TOTAL REIMBURSABLE CORRECTIONAL SEMESTER CREDIT HOURS

<u>Categories</u>	Total Reimbursable Correctional Credit Hours	Total Reimbursable Correctional Credit Hours Certified to the ICCB	Difference
Baccalaureate	-	-	-
Business Occupational	-	-	_
Technical Occupational	_	-	-
Health Occupational	-	-	-
Remedial Developmental	-	-	-
Adult Basic Education/ Adult			
Secondary Education	56.00	56.00	_
TOTAL CREDIT HOURS CERTIFIED	56.00	56.00	-

#### BACKGROUND INFORMATION ON STATE GRANT ACTIVITY

#### UNRESTRICTED GRANTS

**Base Operating Grants** 

General operating funds provided to colleges based upon credit enrollment with a small portion of the allocation based upon gross square footage of space at the College.

**Equalization Grants** 

Grants provided to institutions with less than the statewide average local tax dollars available per full-time equivalent student.

# RESTRICTED GRANTS/SPECIAL INITIATIVES

#### **Workforce Development Grant**

<u>Business and Industry Services</u> - provides funding for a business/industry center at every college to provide a variety of employment training and business services outside of the classroom.

<u>Education to Careers</u> - Grants provided to allow the community colleges to play a leadership role in facilitating the creation of local partnerships with high schools, business and industry, and employment training agencies.

<u>Welfare to Work</u> - Provides funds to be used in conjunction with existing federal funds to develop an infrastructure necessary to provide employment training and job placement assistance services to welfare clients.

<u>Current Workforce Training Grants</u> - Provides funds to expand opportunities for additional non-credit training for incumbent employees at businesses, industry, and other employers. Small and medium sized businesses (less than 300 employees) who need to upgrade/enhance the skills of their employees. This grant is intended to help colleges provide a training system that is responsive to the business community's training requirements in order to improve employee's productivity and wages and enhance the local and state economies.

#### **Advanced Technology Equipment Grant**

<u>Instructional Equipment</u> - Grants intended to allow colleges to upgrade and purchase new specialized equipment for training programs and to purchase new computer hardware and software for instructional and student use.

<u>Technology Support</u> - Funding to allow colleges to meet the rising costs of technology infrastructure, transmission, and maintenance costs.

<u>Staff Technical Skills Enhancement</u> - Provides funding to support training in all areas of technology and especially in the areas of distance learning.

<u>Illinois Community Colleges On-Line</u> - Provides funding to support training in all areas of technology and especially in the areas of distance learning.

#### BACKGROUND INFORMATION ON STATE GRANT ACTIVITY

#### **Deferred Maintenance Grants**

Provides flexible funding for facility needs that are not covered by capital renewal or protection, health, and safety funding.

#### **P-16 Initiative Grants**

Grant funding is intended to allow community colleges to address the need to strengthen student preparation within the P-16 education spectrum by 1) expanding their service to high school students desiring to take college-level classes prior to receiving their high school diploma to accelerate their college coursework (formerly known as the Accelerated College Enrollment Grant) and 2) implementing and/or expanding programs and services that relate to teacher preparation (certification) and professional development (re-certification). The intent is to allow colleges to enhance or expand current activities.

#### **Statewide Initiatives**

<u>Special Incentive Grants</u> - A new request to provide flexible funding for unique initiatives needed in the community college system. The grants will be awarded on a Request for Proposal basis and will focus on higher education priorities such as accessibility, affordability, productivity, partnerships, quality, and responsiveness. In addition, a significant proportion of the dollars available will focus on improving the availability of qualified information technology employees in the State of Illinois.

#### RESTRICTED ADULT EDUCATION GRANTS/STATE

#### State Basic

Grant awarded to Adult Education and Family Literacy providers to establish special classes for the instruction of persons of age 21 and over or persons under the age of 21 and not otherwise in attendance in public school for the purpose of providing adults in the community, and other instruction as may be necessary to increase their qualifications for employment or other means of self-support and their ability to meet their responsibilities as citizens including courses of instruction regularly accepted for graduation from elementary or high schools and for Americanization and General Education Development Review classes. Included in this grant are funds for support services, such as student transportation and childcare facilities or provision.

#### **Public Assistance**

Grant awarded to Adult Education and Family Literacy providers to pay for any fees, books, and materials incurred in the program for students who are identified as recipients of public assistance.

#### Performance

Grant awarded to Adult Education and Family Literacy providers based on performance outcomes.

ANNUAL FEDERAL FINANCIAL COMPLIANCE SECTION

# Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Trustees Parkland College Community College District #505 Champaign, Illinois

We have audited the basic financial statements of Parkland College Community College District #505 as of and for the year ended June 30, 2003, and have issued our report thereon dated August 22, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Compliance

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. We also noted certain instances of noncompliance that we have reported to management in a separate letter dated August 22, 2003.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the College's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clifton Genderson LLP

Springfield, Illinois August 22, 2003

# Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133

Board of Trustees Parkland College Community College District #505 Champaign, Illinois

#### Compliance

We have audited the compliance of Parkland College Community College District #505 with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2003. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the College's management. Our responsibility is to express an opinion on the College's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the College's compliance with those requirements.

In our opinion, Parkland College Community College District #505 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2003.

**Internal Control Over Compliance** 

The management of Parkland College Community College District #505 is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the College's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Lifton Gunderson LLP

Springfield, Illinois August 22, 2003

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2003

Federal Grantor/State Pass-Through Grantor/Program Title/Grant Name	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
Department of Education			
Student Financial Aid Cluster			
Federal Work Study (FWS)	84.033	N/A	\$ 113,219
Federal Supplemental Educational			
Opportunity Grant (FSEOG)	84.007	N/A	222,000
Pell Grant Program (02 CO)	84.063	N/A	23,388
Pell Grant Program	84.063	N/A	5,640,902
Total Student Financial Aid			5,999,509
Other Programs			
Trio Student Support Services	84.042	N/A	254,228
Talent Search	84.044	N/A	261,994
CCAMPIS	84.335A	N/A	10,169
Passed through Illinois Community College Board (ICCB)			
Adult Education - Basic	84.002	N/A	168,097
EL/Civics Program	84.002	N/A	36,614
Passed through Illinois State Board of Education (ISBE)			
V.E. Perkins IIC	84.048A	02-4750-00	464,077
Total Department of Education			7,194,688
Department of Labor			
Passed through Illinois State Board of Education (ISBE)			
Education to Careers Implementation	17.249	02-4777-00	166,176
Department of Health & Human Services			
Passed through Illinois Department of Children			
and Family Services (DCFS)			
Foster Parent Training Grant	93.658	0629989011	248,944
National Science Foundation			
Passed through the University of Illinois			
NSF Grants	47.049	REC-9629932	18,105
Department of Agriculture			
Passed through Illinois State Board of Education (ISBE)			
Child and Adult Care Food Program	10.558	02-4226-00	25,557
Total Expenditures of Federal Awards			\$ 7,653,470

## PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS June 30, 2003

# SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Parkland College Community College District #505 for the year ended June 30, 2003, and is presented in conformity with generally accepted accounting principles. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts present in, or used in the preparation of, the general-purpose financial statements.

#### **BASIS OF ACCOUNTING**

The schedule has been prepared on the modified accrual basis. Expenditures include all accounts payable representing liabilities for goods and services actually received as of June 30, 2003.

#### **FIXED ASSETS**

Fixed asset purchases are recorded as expenditures in the current period and are capitalized in the General Fixed Assets Account Group, if applicable.

#### LOANS OUTSTANDING

The College had the following loan balances at June 30, 2003. These loan balances are not included in the federal expenditures presented in the schedule.

	Federal CFDA <u>Number</u>	Outstanding Balance at June 30, 2003	
Perkins Loans	84.038	\$ 349,277	

#### FEDERAL DIRECT LOANS - NONCASH FEDERAL AWARDS

During the fiscal year, the College processed the following amount of new loans under the Federal Direct Loan Program, which includes subsidized and unsubsidized Direct Loans and Direct PLUS Loans. These awards are not included in the federal expenditures presented in the schedule.

	Federal CFDA <u>Number</u>	Amount <u>Awarded</u>
Federal Direct Student Loans	84.268	\$3,387,175

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended June 30, 2003

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the general-purpose financial statements of Parkland College Community College District #505.
- 2. No instances of noncompliance material to the financial statements of Parkland College Community College District #505 were disclosed during the audit.
- 3. The auditor's report on compliance for the major federal award programs for Parkland College Community College District #505 expresses an unqualified opinion.
- 4. The programs tested as major programs included: Federal Student Financial Assistance Programs (Pell Grants CFDA #84.063; FSEOG, CFDA #84.007; Federal Work Study CFDA #84.033), Perkins Loan, CFDA #84.038; Federal Direct Loan, CFDA #84.063 and V.E. Perkins IIC, CFDA #84.048A.
- 5. The threshold for distinguishing Types A and B programs was \$300,000.
- 6. Parkland College Community College District #505 was determined not to be a low-risk auditee.

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None to report.

# C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAM AUDIT

None to report

# PARKLAND COLLEGE COMMUNITY COLLEGE DISTRICT #505 SCHEDULE OF PRIOR AUDIT FINDINGS Year Ended June 30, 2003

# DEPARTMENT OF EDUCATION

## Finding 02-1

#### **Condition**

The return of Title IV funds and notification for one student selected from a sample size of 30 students was not completed within the required thirty-day period.

#### **Status**

Policies and procedures for the return of Title IV funds have been established. The College has implemented a policy where the Academic Advisors, Student Financial Aid staff and Admissions staff coordinate duties to avoid these occurrences. No similar findings were noted in the 2003 audit for this item.